

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the Extraordinary Full Council Meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Friday 5th July 2019 at 3 pm

PRESENT:

Councillor D Wilkins	Chairman
Councillor Mrs V Dalley	Vice-Chairman
Councillor J P Collins	
Councillor Ms Z Fox	from point mentioned
Councillor C Godolphin	
Councillor J Herd	
Councillor V Kelynack	
Councillor L Lemon	
Councillor Ms Pearce	
Councillor G Winter	from point mentioned

IN ATTENDANCE:

Samantha Hughes, Acting Deputy Town Clerk; Janet Ritchie, Committee Support Officer; Melanie Negus, Administrative Assistant; Rose Hitchens-Todd, Engagement Officer; Ms Louise Cantrill, representing Skylite Associates Limited.

The Chairman explained the safety procedures to all present.

C.4580 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4580.2 RESOLVED: that the apologies from Councillor Barclay, Atherfold, Champion, Dalley, Gillingham, R Goodman and Mrs Williams for non-attendance at the Extraordinary meeting of the Full Council held on 5th July 2019 were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

C.4581 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

C.4582 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interests.

C.4583 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

C.4584 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

C.4585 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

C.4586 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.4586.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the Press and Public were excluded, with the exception of Louise Cantrill (Skylite Associates Limited)

Proposed by Councillor Mrs Dalley
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

Councillor Winter entered the meeting at 3.06 pm.

C.4587 TO RECEIVE A VERBAL REPORT FROM THE ACTING DEPUTY TOWN CLERK AND SKYLITE ASSOCIATES REGARDING THE BUILDING WORK CARRIED OUT AT THE PASSMORE EDWARDS BUILDING

The Acting Deputy Clerk and a representative of Skylite Associates reported and answered members questions on the issues highlighted in the Interim Report received from Richard Collett of RTP Surveyors Limited, and additional information received.

- **To receive an interim report from Richard Collett of RTP Surveyors Limited regarding a site visit at the Passmore Edwards building.**
- **To receive a Certificate of Making Good from 3HW Architecture and Design regarding work carried out at the Passmore Edwards building.**
- **To receive contractor's final invoices for works to the Passmore Edwards building.**
- **To receive correspondence from Tozers LLP (to follow)**
- **To consider appropriate action in relation to the final works carried out at the Passmore Edwards building and authorise expenditure accordingly.**

Councillor Fox entered the meeting at 3.15 pm.

C.4587.2 RESOLVED: that an interim report from Richard Collett of RTP Surveyors Limited regarding a site visit at the Passmore Edwards building, was received

Proposed by Councillor Wilkins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4587.3 RESOLVED: that 3HW be asked to issue a Pay Less Notice to R J Kellow. If 3HW are not willing to issue the Notice the Town Council to do so

Proposed by Councillor Herd
Seconded by Councillor V Kelynack

On a vote being taken the matter was approved unanimously.

C.4587.4 RESOLVED: that the final invoices from R J Kellow for works to the Passmore Edwards Building, were received

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a Majority.

C.4587.5 RESOLVED: that the Town Council ask that the Certificate of Making Good, for works carried out at the Passmore Edwards building, submitted by 3HW Architecture and Design, be rescinded

Proposed by Councillor Herd
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4587.6 RESOLVED: that correspondence from Tozers LLP was received

Proposed by Councillor Wilkins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

C.4588 TO CONSIDER THE APPOINTMENT OF EXPERT ADVICE AND ASSISTANCE IN RELATION TO THE CONTRACT FOR REFURBISHMENT WORKS TO THE PASSMORE EDWARDS BUILDING, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE ACCORDINGLY

Members discussed the need of financial provision for the possible costs of the Surveyor, Solicitor and any other professional support and advice needed.

C.4588.2 RESOLVED: that a £25,000 contingency budget for the possible need of a Surveyor, Solicitor, professional support, was approved, and authorised to be taken from Corporate Management Earmarked Reserves. That the Acting Deputy Clerk investigate the possibility of using Cornwall Council for contractual advice and the cost of such; to report back with findings to Full Council

Proposed by Councillor V Kelynack
Seconded by Councillor L Lemon

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 3.32 pm.

SIGNED BY THE CHAIRMAN.....

DATE