

Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@Camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing Committee

COUNCILLORS:

Councillors: J P Collins, Mrs V Dalley, Ms Z Fox, M Pearce, D Wilkins (ex officio), M Williams

I HEREBY SUMMON YOU TO AN EXTRAORDINARY MEETING:
of the Staffing Committee

TO BE HELD:

**The Passmore Edwards Building, The Cross, Cross Street, Camborne,
TR14 8HA**

ON:

Tuesday 21st May 2019 at 10.30am

-
1. Safety Procedures.
 2. To receive nominations and elect a Chairman of the Staffing Committee for the municipal year 2019/2020.
 3. To receive apologies for non-attendance.
 4. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
 5. To approve written request(s) for dispensations.
 6. Chairman's Announcements.
 7. To receive nominations and elect a Vice Chairman of the Staffing Committee for the municipal year 2019/2020
 8. To receive and approve the minutes of the meeting of the Staffing Committee held on 16th April 2019 and the Chairman to sign them.
 9. Matters arising, where no substantive item below, for information only.

10. To receive the Cornwall Pension Fund Employer Newsletter for April 2019, agree any action and authorise expenditure accordingly.
 11. To receive the South West Councils Associate Member Newsletter for April 2019, agree any action and authorise expenditure accordingly.
 12. That the Council resolves, under the 1960 Public Bodies (Admission to Meetings) Act to exclude the Press and Public due to the confidential nature of the business to be discussed.
 13. To receive a verbal report from Sarah Mason, County Executive Officer, regarding staff cover and management in the Town Clerk's absence.
 14. To receive a verbal report from Skylite Associates Ltd regarding their recommendations for management in the Town Clerk's absence.
 15. To receive a report from the Finance & Administration Officer regarding staffing arrangements and short to medium term plans in the Town Clerk's absence, agree action and approve additional expenditure.
 16. To agree immediate workload priorities and to defer less urgent matters as necessary.
-

GIVEN UNDER MY HAND THIS:

15th day of May 2019

Amanda Mugford

Town Clerk

This meeting has been **advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.**

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.