

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & General Purposes Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 25th April 2019 at 6.30pm.

PRESENT:

Councillor G Winter	Chairman
Councillor D Wilkins	Vice Chairman
Councillor D Atherfold	
Councillor Mrs V Dalley	
Councillor Ms Z Fox	from point mentioned
Councillor Gillingham	
Councillor J Herd	

IN ATTENDANCE:

Amanda Mugford, Town Clerk; Samantha Hughes, Finance & Administration Officer; Janet Ritchie, Committee Support Officer.

The Chairman opened the meeting and explained the safety procedures to all present.

FG.3460 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

FG.3460.2 RESOLVED: that the apologies from Councillor Morgan for non-attendance at the meeting of the Finance & General Purposes Committee held on 25th April 2019 were received

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3461 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable interests.

FG.3462 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

Councillor Ms Fox entered the meeting at 6.32pm.

FG.3463 CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed the meeting that COSTA had withdrawn from the Restroom Scheme.

Members were reminded that Trevithick Day was being held on Saturday 27th April.

FG.3464 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 28th FEBRUARY 2019 AND THE CHAIRMAN TO SIGN THEM

FG.3464.2 RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 28th February 2019 were received, approved and signed by the Chairman

Proposed by Councillor Wilkins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously of those entitled to vote.

FG.3465 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

FG.3466 TO RECEIVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORTS FOR DECEMBER 2018 FROM COUNCILLORS MRS V DALLEY AND HERD

FG.3466.2 RESOLVED: that the appointed Councillor's Internal Audit Reports for December 2018 from Councillors Mrs V Dalley and Herd were received

Proposed by Councillor Herd
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3467 **TO RECEIVE THE APPOINTED COUNCILLORS' INTERNAL AUDIT REPORTS FOR JANUARY 2019 FROM COUNCILLORS WILKINS AND WINTER**

FG.3467.2 **RESOLVED: that the appointed Councillor's Internal Audit Reports for January 2019 from Councillors Wilkins and Winter were received**

Proposed by Councillor Wilkins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3468 **TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME & EXPENDITURE BY BUDGET HEADING REPORT FOR THE MONTH OF FEBRUARY 2019**

FG.3468.2 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Income & Expenditure by Budget Heading report for the month of February 2019 was received**

Proposed by Councillor Atherfold
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3469 **TO APPROVE PAYMENTS FOR THE MONTH OF MARCH 2019 MADE UNDER DELEGATED AUTHORITY OF THE CHAIRMAN AND VICE CHAIRMAN**

FG.3469.2 **RESOLVED: that payments for the month of March 2019 made under delegated authority of the Chairman and Vice-Chairman were approved**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3470 **TO APPROVE PAYMENTS FOR THE MONTH OF APRIL 2019 MADE UNDER FINANCIAL REGULATION 4.1, 4.5, 5.4, 5.5,**

6.2, 6.7 and 7.2; UP TO DATE SCHEDULE TABLED AT THE MEETING

FG.3470.2 **RESOLVED: that the payments for the month of April 2019 made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2, were approved**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3471 **TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF APRIL 2019 UP TO DATE SCHEDULE TABLED AT MEETING**

FG.3471.2 **RESOLVED: that the payment of invoices received for the month of April 2019 up to date schedule tabled at meeting was approved**

Proposed by Councillor Wilkins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3472 **TO RECEIVE THE AND APPROVE THE RECOMMENDATIONS OF THE AMENITIES COMMITTEE REGARDING AMENITIES EARMARKED RESERVES (A.4036.2; A.4036.3)**

FG.3472.2 **RESOLVED: that the recommendations of the Amenities Committee regarding Amenities Earmarked Reserves (A.4036.2) were approved**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3472.3 **RESOLVED: that the recommendations of the Amenities Committee regarding Amenities Earmarked Reserves (A.4036.3) were approved**

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

FG.3473 TO RECEIVE THE AND APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE REGARDING STAFFING EARMARKED RESERVES (S.376.2)

FG.3473.2 RESOLVED: that the recommendations of the Staffing Committee regarding Staffing Earmarked Reserves (S.376.2) were approved

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

FG.3474 TO RECEIVE THE AND APPROVE THE RECOMMENDATIONS OF THE PLANNING & DEVELOPMENT COMMITTEE REGARDING PLANNING & DEVELOPMENT EARMARKED RESERVES (P.4056.2)

FG.3474.2 RESOLVED: that the recommendations of the Planning & Development Committee regarding Planning & Development Earmarked Reserves (P.4056.2) were approved

Proposed by Councillor Winter
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

FG.3475 TO RECEIVE RECOMMENDATIONS OF THE STRATEGIC BUDGET WORKING PARTY REGARDING EARMARKED RESERVES

The Town Clerk explained that any uplift needed to the General Fund was made from the Revenue Protection Reserve, to meet accounting and audit requirements.

FG.3475.2 RESOLVED: that the recommendations of the Strategic Budget Working Party regarding Earmarked Reserves (SBWP 48; SBWP48.6; SBWP 49; SBWP 49.3) were approved

Proposed by Councillor Ms Fox
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3476 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

FG.3477 GRANT AID APPLICATIONS

(i) Camborne Show Society (Local Govt Act 1972 s.144)

Camborne Show Society was seeking funding towards marquee costs, additional ring fencing and replacement signage posts and barriers.

FG.3477.2 RESOLVED: to grant £1,200 to Camborne Show Society under the power given by the Local Govt Act 1972 s.144)

Proposed by Councillor Mrs Dalley
Seconded by Councillor Herd

On a vote being taken the matter was approved by a majority, with one abstention.

An earlier proposal by Councillor Ms Fox, to award £600 to Camborne Show Society, was not seconded.

FG.3478 TO RECEIVE CORRESPONDENCE FROM ADLER MANUFACTURING LTD REGARDING PURCHASE OF STYLUS PENS FOR MEMBERS' OWN USE WITH TABLETS, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

FG.3478.2 RESOLVED: that correspondence from Adler Manufacturing Ltd was received and that 100 pens were purchased, for staff and members' use, using funds from the Stationery Budget

Proposed by Councillor Wilkins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3479 TO RECEIVE CORRESPONDENCE FROM ROYAL MAIL REGARDING REDIRECTION OF BUSINESS MAIL, AGREE ACTION AND APPROVE ASSOCIATED EXPENDITURE

FG.3479.2 **RESOLVED: that correspondence from Royal Mail regarding redirection of Business Mail was received and that re-direction was extended for six months**

Proposed by Councillor Herd
Seconded by Councillor Wilkins

On a vote being taken the matter was approved by a majority, with one abstention.

FG.3480 **TO RECEIVE AND NOTE CORRESPONDENCE FROM RECIPIENTS OF GRANT FUNDING**

- (i) Cornwall Leisure Activities and Sports Players (CLASP);**
- (ii) TR14ers;**
- (iii) Cornwall Hospice Care.**

FG.3480.2 **RESOLVED: that correspondence from recipients of grant funding (i) Cornwall Leisure Activities and Sports Players(CLASP); (ii) TR14ers; (iii) Cornwall Hospice Care was received and noted**

Proposed by Councillor Winter
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

FG.3481 **TO NOTE ROYAL MAIL TARIFF CHANGES**

FG.3481.2 **RESOLVED: that Royal Mail tariff changes were received and noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

FG.3482 **TO NOTE CORRESPONDENCE FROM UNITY TRUST BANK PLC**

FG.3482.2 **RESOLVED: that correspondence from Unity Trust Bank PLC was noted**

Proposed by Councillor Winter
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

FG.3483 **TO NOTE CORRESPONDENCE FROM BRITISH GAS**

FG.3483.2

RESOLVED: that correspondence from British Gas was noted

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting
at 7.03pm.

SIGNED BY THE CHAIRMAN.....

DATE