

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in Room GW03, (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne, TR14 8SX on Thursday 9th May 2019 at 6.00 pm**

## PRESENT:

<b>Councillor D Wilkins</b>	<b>Chairman</b>
<b>Councillor Mrs V Dalley</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor J Barclay</b>	<b>(from point mentioned)</b>
<b>Councillor M Champion</b>	
<b>Councillor J P Collins</b>	
<b>Councillor T Dalley</b>	
<b>Councillor Ms Z Fox</b>	
<b>Councillor J Gillingham</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor R Goodman</b>	
<b>Councillor J Herd</b>	
<b>Councillor V Kelynack</b>	
<b>Councillor L Lemon</b>	<b>(from point mentioned)</b>
<b>Councillor J Morgan</b>	
<b>Councillor Ms Pearce</b>	
<b>Councillor Mrs Williams</b>	
<b>Councillor G Winter</b>	

## IN ATTENDANCE:

**Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; four members of the public.**

The Chairman explained the safety procedures to all present and welcomed Councillor Morwenna Williams on to the Town Council.

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### **C.4519 TO ELECT AND INSTALL THE TOWN MAYOR FOR THE ENSUING MUNICIPAL YEAR AND TO RECEIVE THE REMARKS FROM THE RETIRING MAYOR**

Councillor Morgan requested that if the vote for Mayor Elect fell, a subsequent motion was submitted and that a ballot was held to elect the Town Mayor.

### **C.4519.2 RESOLVED: that a ballot was held to elect the Town Mayor for the ensuing municipal year**

Proposed by Councillor Morgan  
Seconded by Councillor Mrs Williams

On a vote being taken the matter was approved unanimously.

The proposal by Councillor Champion, seconded by Councillor Ms Fox, to elect Councillor Godolphin as Town Mayor for the ensuing municipal year fell on the vote. (Six in favour, Ten against).

**C.4519.3                    RESOLVED: that Councillor Wilkins was elected as the Town Mayor for the ensuing municipal year**

Proposed by Councillor Morgan  
Seconded by Councillor Winter

On a vote being taken the matter was approved by a majority (ten in favour, four against, two abstentions).

Councillors Champion and Godolphin requested that it was recorded they had voted against the motion.

Councillors V Kelynack and M Pearce requested that it was recorded they had abstained.

Councillor Godolphin congratulated Councillor Wilkins on his appointment as Town Mayor.

**C.4520                    THE MAYOR MAKES A DECLARATION OF ACCEPTANCE OF OFFICE**

The Mayor Councillor Wilkins signed the Declaration of Acceptance of Office.

**C.4521                    TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

All present.

**C.4522                    TO RECEIVE SUCH COMMUNICATIONS AS THE PRESIDING CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

Councillor Wilkins thanked members for his appointment as Town Mayor, which he was pleased to accept.

**C.4523                    MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no disclosable interests.

**C.4524 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**C.4525 TO ELECT AND INSTALL THE DEPUTY MAYOR FOR THE ENSUING MUNICIPAL YEAR**

Nominations for Deputy Mayor were:

- **Councillor Mrs V Dalley**  
Proposed by Councillor Collins  
Seconded by Councillor Herd
- **Councillor Winter**  
Proposed by Councillor V Kelynack  
Seconded by Councillor M Pearce
- **Councillor Ms Fox**  
Proposed by Councillor Gillingham  
Seconded by Councillor Ms Fox

**C.4525.2 RESOLVED: that a ballot was held to elect the Deputy Mayor for the ensuing municipal year**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

**C.4525.3 RESOLVED: that Councillor Mrs Dalley was elected as Deputy Mayor for the ensuing municipal year**

Proposed by Councillor Collins  
Seconded by Councillor Herd

On a ballot vote being taken the matter was approved by a majority.

**C.4526 THE DEPUTY MAYOR MAKES A DECLARATION OF ACCEPTANCE OF OFFICE**

Deputy Mayor Councillor Mrs Dalley signed the Declaration of Acceptance of Office.

The Town Clerk advised that, going forward, members might wish to amend this Council's Standing Orders to reflect a new format for the selection of Mayor and Deputy Mayor, to ensure the business of the Annual Meeting was conducted in a timely manner.

**C.4527 TO CONSIDER AND APPROVE THE PAYMENT OF ANY SUBSCRIPTIONS FALLING TO BE PAID ANNUALLY**

- i) **Cornwall Association of Local Councils**

- ii) **Zurich Local Council Advisory Service**
- iii) **Society of Local Council Clerks**
- iv) **Tozers Council Legal Advice Service**
- v) **South West Councils**
- vi) **The Information Commissioner**

It was agreed that items (i) to (vi) were taken en bloc.

**C.4527.2**                    **RESOLVED: that the subscription payments for Cornwall Association of Local Councils, Zurich Local Council Advisory Service, Society of Local Council Clerks, Tozers Council Legal Advice service, South West Councils, and The Information Commissioner; were approved**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4528**                    **PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no suggestions from members of the public.

**C.4529**                    **TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 11<sup>th</sup> APRIL 2019 AND THE CHAIRMAN TO SIGN THEM**

**C.4529.2**                    **RESOLVED: that the minutes of the meeting of the Full Council held on 11<sup>th</sup> April 2019 were received, approved and signed by the Chairman**

Proposed by Councillor Wilkins  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously by those entitled to vote.

**C.4530**                    **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

- i)        Staffing Committee 16<sup>th</sup> April 2019;

**C.4530.2**                    **RESOLVED: that the minutes of the meeting of the Staffing Committee held on the 16<sup>th</sup> April 2019 were received**

Proposed by Councillor Wilkins  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

ii) Finance & General Purposes Committee 25th April 2019;

**C.4530.3**      **RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 25th April 2019 were received**

Proposed by Councillor Winter  
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

iii) Planning & Development Committee 7<sup>th</sup> May 2019;

The minutes of the Planning & Development Committee held on 7<sup>th</sup> May 2019 were deferred until the next meeting.

**C.4531**      **TO NOTE THE MINUTES AND NOTES OF**

i) Towans Partnership Ranger Update Jan-April 2019

**C.4531.2**      **RESOLVED: that the Towans Partnership Ranger Update Jan-April 2019 was noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) Cornwall Association of Local Councils (CALC) Larger Councils Meeting, 23<sup>rd</sup> January 2019

**C.4531.3**      **RESOLVED: that the minutes of the Cornwall Association of Local Councils (CALC) Larger Councils Meeting held on 23rd January 2019 were noted**

Proposed by Councillor Wilkins  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

iii) North Kerrier Reference Group Meeting, 15th March 2019

**C.4531.4**      **RESOLVED: that the minutes of the North Kerrier Reference Group Meeting held on 15th March 2019 were noted**

Proposed by Councillor M Pearce  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.4532 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.4533 TO RECEIVE AND APPROVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED INCOME AND EXPENDITURE BY BUDGET HEADING REPORT FOR THE MONTH OF MARCH 2019 AND THE QUARTER 4 VAT RETURN FOR THE 2018/2019 FINANCIAL YEAR**

**C.4533.2 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and detailed Income and Expenditure by Budget Heading report for the month of March 2019 and the Quarter 4 VAT return for the 2018/2019 financial year, were received and approved**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Winter

On a vote being taken the matter was approved

**C.4534 TO RECEIVE AND APPROVE THE ASSET REGISTER**

The Town Clerk explained that some recent purchases made; blinds in the library, allotment notice board, war horse seat, amenities vehicle and hard top, had been added to the Asset Register to ensure accuracy in the end of year accounts.

The Town Clerk answered questions from members.

**C.4534.2 RESOLVED: that the Asset Register was received and approved**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4535 TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2018/2019 FOR SIGNING BY THE CHAIRMAN**

The Town Clerk advised that the Internal Audit had been completed. She thanked the Finance & Administration Officer for her excellent work on the accounts during a challenging year for this Council.

**C.4535.2 RESOLVED: that Camborne Town Council answer yes to 'We have put in place arrangements for effective financial**

**management during the year, and for preparation of the accounting statements’; was approved**

Proposed by Councillor Champion  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

Councillor J Barclay and one member of the public entered the meeting at 6.27pm.

**C.4535.3 RESOLVED: that Camborne Town Council answer yes to ‘We maintained an adequate system of internal control including measures designed to detect and prevent fraud and corruption and renewed its effectiveness’; was approved**

Proposed by Councillor Atherfold  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4535.4 RESOLVED: that Camborne Town Council answer yes to ‘We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have significant financial effect on the ability of this smaller authority to conduct its business or on its finances’; was approved**

Proposed by Councillor Champion  
Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

**C.4535.5 RESOLVED: that Camborne Town Council answer yes to ‘We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit regulations’; was approved**

Proposed by Councillor Ms Fox  
Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

**C.4535.6 RESOLVED: that Camborne Town Council answer yes to ‘We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required’; was approved**

Proposed by Councillor Wilkins  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4535.7**                    **RESOLVED: that Camborne Town Council answer yes to 'We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems'; was approved**

Proposed by Councillor Champion  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4535.8**                    **RESOLVED: that Camborne Town Council answer yes to 'We took appropriate action on all matters raised in reports from internal and external audit'; was approved**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4535.9**                    **RESOLVED: that Camborne Town Council answer yes to 'We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements'; was approved**

Proposed by Councillor Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4535.10**                    **RESOLVED: that Camborne Town Council answer N/A to 'In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit'; was approved**

Proposed by Councillor Champion  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4535.11**                    **RESOLVED: that the Annual Governance Statement 2018/2019 was approved for signing by the Chairman**



Proposed by Councillor Champion  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4536 TO APPROVE THE ACCOUNTING STATEMENTS 2018/2019 FOR SIGNING BY THE CHAIRMAN**

**C.4536.2 RESOLVED: that the Accounting Statements 2018/2019 were approved and signed by the Chairman**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4537 TO APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/2019**

**C.4537.2 RESOLVED: that the Annual Governance and Accountability Return 2018/2019 was approved**

Proposed by Councillor Winter  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.4538 TO APPROVE THE ADDITION OF THE ENGAGEMENT OFFICER AS A BANK SIGNATORY IN THE ABSENCE OF BOTH THE TOWN CLERK AND FINANCE & ADMINISTRATION OFFICER**

**C.4538.2 RESOLVED: that the Engagement Officer was approved as a bank signatory in the absence of both the Town Clerk and Finance & Administration Officer**

Proposed by Councillor Winter  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4539 TO APPROVE THE HEALTH & SAFETY POLICY STATEMENT**

**C.4539.2 RESOLVED: that the Health & Safety Policy Statement was approved, with no changes**

Proposed by Councillor Champion  
Seconded by Councillor R Goodman

On a vote being taken the matter was approved unanimously.

Councillor L Lemon entered the meeting at 6.32pm.

**C.4540 TO APPROVE THE ENVIRONMENTAL POLICY STATEMENT**

**C.4540.2 RESOLVED: that the Environmental Policy Statement was approved, with no changes**

Proposed by Councillor Ms Fox  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4541 TO APPOINT COUNCILLORS TO THE COUNCIL'S STANDING COMMITTEES**

- i) Amenities Committee**
- ii) Finance & General Purposes Committee**
- iii) Planning & Development Committee**
- iv) Staffing Committee**

**C.4541.2 RESOLVED: that Councillors J Barclay, Champion, Collins, Dalley, Mrs Dalley, R Goodman, Morgan, M Pearce and Wilkins were appointed as members of the Amenities Committee**

Proposed by Councillor Collins  
Seconded by Councillor Williams

On a vote being taken the matter was approved unanimously.

**C.4541.3 RESOLVED: that Councillors Atherfold, Dalley, Mrs Dalley, Gillingham, Ms Fox, Herd, Wilkins, Mrs Williams and Winter were appointed as members of the Finance & General Purposes Committee**

Proposed by Councillor Winter  
Seconded by Councillor L Lemon

On a vote being taken the matter was approved unanimously.

**C.4541.4 RESOLVED: that Councillors J Barclay, Collins, Ms Fox, Godolphin, Herd, V Kelynack, L Lemon, Morgan and Winter were appointed as members of the Planning and Development Committee**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

**C.4541.5 RESOLVED: that Councillors Mrs Dalley, Collins, Ms Fox, M Pearce and Mrs Williams were appointed as members of the Staffing Committee**

Proposed by Councillor Champion  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4542 TO APPOINT COUNCILLORS TO THE COUNCIL'S WORKING GROUPS**

**(i)The Corporate Governance Working Party**

**C.4542.2 RESOLVED: that the Mayor, Deputy Mayor and Programme Committee Chairmen were appointed as members of the Corporate Governance Working Party**

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**(ii)The Boundary Review Working Party**

Councillor Godolphin gave his resignation from the Boundary Review Working Party.

Councillors Collins and L Lemon put their names forward for consideration to the Boundary Review Working Party.

**C.4542.3 RESOLVED: that Councillors Collins, Mrs Dalley, Ms Fox, Herd, L Lemon and Wilkins were appointed as members of the Boundary Review Working Party**

Proposed by Councillor Godolphin  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**(iii)The Awards Working Party**

**C.4542.4 RESOLVED: that Councillors Wilkins, Mrs Dalley, Ms Fox, Godolphin, Mrs Williams and Winter were appointed as members of the Awards Working Party**

Proposed by Councillor Champion  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**(iv)Public Estates and Devolution Working Party**

**C.4542.5 RESOLVED: that Councillors Champion, Collins, Mrs Dalley, Godolphin, M Pearce and Winter were appointed as members of the Public Estates and Devolution Working Party**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4543**                    **TO NOTE THE APPOINTMENT OF THE MAYOR AS EX-OFFICIO TO CAMBORNE TOWN BAND AND CAMBORNE TWINNING ASSOCIATION**

**C.4543.2**                    **RESOLVED: that the appointment of Mayor as ex-officio to Camborne Town Band and Camborne Twinning Association was noted**

Proposed by Councillor Godolphin  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

**C.4544**                    **TO APPOINT REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:**

- 1. Association of Larger Local Councils in Cornwall (ALLCIC) (The Clerk, The Mayor and 2 deputies)**
- 2. Cornwall Association of Local Councils (CALC) (The Clerk, The Mayor and 2 deputies)**
- 3. Cornish Language Fellowship (1)**
- 4. Camborne Regeneration Forum (The Mayor + 2 and 2 deputies)**
- 5. Camborne Trevithick Day Committee (The Mayor, Deputy Mayor + 1)**
- 6. Citizens Advice (1)**
- 7. CPIR Community Network Panel (1)**
- 8. Coastline Homeless Service**
- 9. Cornwall Community Flood Forum (1)**
- 10. Cornwall Deaf Centre (1)**
- 11. The Homeless Action Group (1)**
- 12. NHS Reference Group (1)**
- 13. Police Liaison Group (1 for each ward)**
- 14. Timeline Regeneration Project (1)**
- 15. Troon Village Association (2)**
- 16. West Cornwall CCTV Management Group (The Clerk +1).**

**C.4544.2**                    **RESOLVED: that the Town Clerk and the Mayor were appointed as the Town Council's representatives to the Association of Larger Local Councils in Cornwall (ALLCIC) and that the Deputy Mayor and the Amenities & Projects and Health & Safety Officer were appointed as deputies**

Proposed by Councillor Ms Fox  
Seconded by Councillor J Barclay

On a vote being taken the matter was approved unanimously.

**C.4544.3**                    **RESOLVED: that the Town Clerk and the Mayor were appointed as the Town Council's representatives to the Cornwall Association of Local Councils (CALC) and that the Deputy Mayor and the Amenities & Projects and Health & Safety Officer were appointed as deputies**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.4544.4**                    **RESOLVED: that Councillor Champion was appointed as the Town Council's representative to the Cornish Language Fellowship**

Proposed by Councillor Godolphin  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

**C.4544.5**                    **RESOLVED: that The Mayor and Councillors Collins and Ms Fox were appointed as the Town Council's representatives to the Camborne Regeneration Forum and that Councillors V Kelynack and Morgan were appointed as deputies**

Proposed by Councillor Champion  
Seconded by Councillor M Pearce

On a vote being taken the matter was approved unanimously.

**C.4544.6**                    **RESOLVED: that The Mayor, Deputy Mayor and Councillor Winter were appointed as the Town Council's representatives to the Camborne Trevithick Day Committee**

Proposed by Councillor Champion  
Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

**C.4544.7**                    **RESOLVED: that Councillor Mrs Dalley was appointed as the Town Council's representative to Citizen's Advice**

Proposed by Councillor Champion  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4544.8**                    **RESOLVED: that Councillor Morgan was appointed as the Town Council's representative on the CPIR Community Network Panel**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4544.9 RESOLVED: that Councillor V Kelynack was appointed as the Town Council's representative on the Coastline Homeless Service**

Proposed by Councillor V Kelynack  
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

It was agreed to take items 9 – 16 en bloc.

Councillor J Barclay resigned as a representative on the Troon Village Association.

**C.4544.10 RESOLVED: that Councillor Ms Fox was appointed as the Town Council's representative on the Cornwall Community Flood Forum; Councillor Mrs Dalley was appointed as the Town Council's representative to the Cornwall Deaf Centre; Councillor V Kelynack was appointed as the Town Council's representative to The Homeless Action Group; Councillor M Pearce was appointed as the Town Council's representative to the NHS Reference Group; Councillors Atherfold, Collins, Mrs Dalley, L Lemon and Morgan were appointed as the Town Council's representatives to the Police Liaison Group; Councillor Dalley was appointed as the Town Council's representative to the Timeline Regeneration Project; Councillor V Kelynack was appointed as the Town Council's representative to the Troon Village Association; The Town Clerk and Councillor Morgan were appointed as the Town Council's representatives on the West Cornwall CCTV Management Group**

Proposed by Councillor Godolphin  
Seconded by Councillor V Kelynack

On a vote being taken the matter was approved unanimously.

**C.4545 TO GIVE PERMISSION TO SIMON BARTON OF CAMBORNE COMMUNITY CHURCH TO HOLD A SPONSORED WALK EVENT IN CAMBORNE PARK TO RAISE FUNDS FOR THE CHURCH**

The Town Clerk had sought legal advice and advised that Mr Barton needed to submit a Risk Assessment and proof of Public Liability insurance to this Council.

**C.4545.2 RESOLVED: that permission was granted to Simon Barton of Camborne Community Church to hold a sponsored walk event in Camborne Park to raise funds for the Church provided that a Risk Assessment and proof of Public Liability insurance was submitted to the Council**

Proposed by Councillor Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4546 TO APPROVE THE PURCHASE OF PLANTS AND ASSOCIATED MANURE AS RECOMMENDED BY THE AMENITIES TEAM WORKING WITH THE FALMOUTH TOWN COUNCIL'S GROUNDS AND FACILITIES MANAGER AND AUTHORISE EXPENDITURE ACCORDINGLY FROM THE PLANTS, SEEDS AND FERTILISER BUDGET**

**C.4546.2 RESOLVED: that the purchase of plants and associated manure as recommended by the Amenities Team working with the Falmouth Town Council's Grounds and Facilities Manager was approved, the expenditure was authorised from the Plants, Seeds and Fertiliser budget. Falmouth Town Council be thanked for its assistance**

Proposed by Councillor V Kelynack  
Seconded by Councillor Dalley

On a vote being taken the matter was approved unanimously.

**C.4547 TO RECEIVE CORRESPONDENCE FROM JAMES ORTIZ, WASTE & ENVIRONMENTAL CONTRACTS OFFICER, CORNWALL COUNCIL REGARDING THE STREET BIN AT CAMBORNE LIBRARY (C4506.2)**

**C.4547.2 RESOLVED: that correspondence from James Ortiz, Waste and Environmental Contracts Officer, Cornwall Council, regarding the street bin at Camborne Library, was received and noted**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.4548 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.4548.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the Press and Public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Godolphin  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

Four members of the public left the meeting at 6.49pm.

**C.4549 TO APPROVE A PROPOSAL FOR SHORT TERM ARRANGEMENTS TO ENSURE BUSINESS CONTINUITY, STAFF**

**WELFARE AND EFFECTIVE HUMAN RESOURCE MANAGEMENT AND AUTHORISE THE ASSOCIATED EXPENDITURE**

The Town Clerk advised that the Staffing Committee had requested that she investigate arrangements for cover during her absence, and the management of other aspects of HR; recruitment of an Amenities and Health & Safety Officer and a Locum Clerk, ongoing work on the Passmore Edwards Building, and any staffing HR matters that required attention during this period

Funds were available in the HR Earmarked Reserves.

Members discussed the proposal, with consideration given to the costs involved and this Council's requirements during the Town Clerk's absence.

**C.4549.2 RESOLVED: that a proposal for short term arrangements to ensure Business Continuity, Staff Welfare and effective Human Resource Management was approved, using funding from HR Earmarked Reserves**

Proposed by Councillor Dalley  
Seconded by Councillor Champion

On a vote being taken the matter was approved by a majority, with one abstention.

**C.4550 TO RECEIVE THE CCTV MANAGEMENT REPORT FOR CAMBORNE 1<sup>ST</sup> JANUARY 2019-31<sup>ST</sup> MARCH 2019**

There was a short discussion among members.

**C.4550.2 RESOLVED: that the CCTV Management Report for Camborne 1<sup>st</sup> January 2019 – 31<sup>st</sup> March 2019 was received**

Proposed by Councillor Morgan  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 6.59pm.

SIGNED BY THE CHAIRMAN.....

DATE .....



