

# Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 21<sup>st</sup> March 2019 at 6.30 pm.**

## PRESENT:

<b>Councillor M Champion</b>	<b>Chairman</b>
<b>Councillor M Pearce</b>	<b>Vice Chairman</b>
<b>Councillor J Barclay</b>	
<b>Councillor J P Collins</b>	
<b>Councillor T Dalley</b>	
<b>Councillor Ms Z Fox</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor R Goodman</b>	
<b>Councillor Mrs V Dalley</b>	<b>Ex-Officio</b>

## IN ATTENDANCE:

**Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; Ms Melissa Ralph, Making Space for Nature; Mr Philip Hills, Environmentalist; Mrs Babs Eveson and Mr P Gilbert representing the Community Green Space Project; Mr Colin Stevenson and Mr Andy Gill representing Camborne Rugby Club; one member of the public.**

The Chairman explained the safety procedures to all present.

Mr Philip Hills entered the meeting at 6.31pm.

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## **A.4023 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.4023.2 RESOLVED: that apologies from Councillor Wilkins for non-attendance at the meeting of the Amenities Committee held on 21<sup>st</sup> March 2019 were received**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.4024 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**A.4025 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ALL ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interest.

**A.4026 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS**

There were no written requests.

**A.4027 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 17<sup>TH</sup> JANUARY 2019 AND THE CHAIRMAN TO SIGN THEM**

**A.4027.2 RESOLVED: that the minutes of the meeting of this Committee held on 17<sup>th</sup> January 2019 were approved and signed by the Chairman**

Proposed by Councillor Champion  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously of those entitled to vote.

**A.4028 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**A.4029 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

Mrs Eveson and Mr Gilbert, representing the Community Green Space Project, gave a short update on the project's progress and answered members' questions. It was noted that students from Camborne Academy were involved in the project and were making the wooden planters.

**A.4030**

**GRANT AID APPLICATIONS**

**(i) COMMUNITY GREEN SPACE (LOCAL GOVERNMENT (MISC. PROVISIONS) ACT 1976 s.19**

**A.4030.2**

**RESOLVED: to award a grant of £1,000 to the Community Green Space Project under the power given by the Local Government Act 1972 (s.144), to be funded from the Environmental Grants Fund.**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority (Five in favour, three against).

Mrs Eveson and Mr Gilbert left the meeting at 6.42pm.

**A.4031**

**TO RECEIVE A PRESENTATION FROM MS MELISSA RALPH ON PROGRESS OF THE MAKING SPACE FOR NATURE PROJECT (FORMERLY GREEN INFRASTRUCTURE FOR GROWTH) AND AGREE ANY APPROPRIATE ACTION**

Ms Ralph advised that three projects had been completed: 1) in Tuckingmill Valley Park, woodland management, planting and tidying was ongoing; 2) at Wheal Harriet, a setting for the engine house was created by clearance of undergrowth and enhancement of the old granite tramway setts; 3) litter and fly-tipping had been cleared at Parc an Tansys; wildflower and woodland walks were created and new seating was planned. The sites would subsequently be managed by Cormac on a long-term care plan.

Plans were underway for the enhancement of Treverno Playing Field with planned meadow and pollinator planting. Completion of this project was expected by late Autumn (provided the funding application to the European Union had been successful).

Discussion took place regarding opportunities for a member of the Amenities Team to work with the Making Space for Nature Project to develop their skills in Environmental Management, going forward. This was welcomed by Ms Ralph.

**A.4031.2**

**RESOLVED: that a presentation from Ms Melissa Ralph on progress of the Making Space for Nature Project (formerly Green Infrastructure for Growth) was received and that a member of the Amenities staff worked with the Project to develop Environmental Management skills should the opportunity become available.**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**A.4032**

**TO RECEIVE A PRESENTATION FROM MR PHILIP HILLS REGARDING ENVIRONMENTAL WORK IN CAMBORNE AND AGREE ANY APPROPRIATE ACTION**

Mr Hills gave a short presentation of the environmental projects he was involved in and answered members' questions.

He was working with a range of historical and environmental groups in an ongoing project to restore and preserve monumental historical monuments, ancient landscape areas and Common Land and to establish and preserve ancient paths and routes. Mr Hills had created an archive of this work.

Mr Hills was thanked for his presentation.

**A.4032.2**

**RESOLVED: that a presentation from Mr Philip Hills regarding environmental work in Camborne was received**

Proposed by Councillor Godolphin  
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

The Chairman returned to agenda item 8, Public Participation.

Mr Colin Stevenson and Mr Andy Gill, representing Camborne Rugby Football Club, gave a presentation on the 2018 Refurbishment Programme for Camborne Recreation Ground, which included improvement to spectator areas, new gating,

upgrading the changing rooms and putting in a new water supply to the grandstand.

**A.4033 TO RECEIVE CORRESPONDENCE FROM CAMBORNE RFC REGARDING THE RFU'S ARTIFICIAL GRASS PITCH PROGRAMME AND APPROVE ACTION ACCORDINGLY**

Plans to put in an all-weather pitch at Camborne RFC had initially been supported by the Rugby Football Union. Multi teams within Camborne Rugby Club trained on the pitch and an artificial surface was considered more durable. However, the RFU had stopped its funding for all-weather pitches. Camborne RFC intended to seek sponsorship to enable the project to be completed and requested that this Council wrote to the RFU in support.

The Chairman thanked Mr Stevenson and Mr Gill for their presentation.

**A.4033.2 RESOLVED: that correspondence from Camborne RFC regarding the RFU's Artificial Grass Pitch Programme was received and that this Council wrote to the RFU expressing its support for an artificial pitch at Camborne RFC and requesting that it was prioritised**

Proposed by Councillor Barclay  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

Mr Colin Stevenson, Mr Andy Gill, Ms Melissa Ralph and Mr Philip Hills left the meeting at 7.19pm.

**A.4034 TO RECEIVE A REPORT ON EXPENDITURE BY CODE FOR THE AMENITIES REVENUE BUDGET 2018/2019 TO THE END OF FEBRUARY 2019 AND APPROVE ANY ACTION**

**A.4034.2 RESOLVED: that a report on expenditure by code for the Amenities revenue budget 2018/2019 to the end of February 2019 was received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**A.4035 TO RECEIVE CORRESPONDENCE FROM AMY LOOKER OF CORNWALL COUNCIL REGARDING ANNUAL COSTINGS**

**FOR CCTV IN 2019/20 AND AGREE ANY APPROPRIATE ACTION**

The Town Clerk advised that a previous overcharge made to this Council for the CCTV service was being credited as an adjustment to next year's charges. This would need to be considered when setting the budget for next year as the annual spend for 2019/2020 would show a false position.

**A.4035.2 RESOLVED: that correspondence from Amy Looker of Cornwall Council regarding annual costings for CCTV in 2019/20 was received and noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**A.4036 TO APPROVE RECOMMENDATIONS TO THE FINANCE & GENERAL PURPOSES COMMITTEE REGARDING TRANSFER OF ANY END OF YEAR SURPLUS FUNDS FROM AMENITIES REVENUE BUDGETS TO THE FOLLOWING EARMARKED RESERVES:**

- (i) CCTV**
- (ii) Amenities**
- (iii) Green Spaces**

It was noted that underspends on Public Protection Inc. CCTV (budget 5140) were vired to CCTV Earmarked Reserves.

**A.4036.2 RESOLVED: to recommend to the Finance & General Purposes Committee to transfer of any end of year surplus funds in budget heads Machinery 5120, Street Furniture 5130, Projects 5150, Town Promotions 5160, Small Works 5190, Environment 5200, Christmas in Camborne 5210, Conveniences 5250 to Amenities Earmarked Reserve**

Proposed by Councillor Collins  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**A.4036.3 RESOLVED: to recommend to the Finance & General Purposes Committee to transfer of any end of year surplus funds from Green Spaces budget to the Green Spaces Earmarked Reserve**

Proposed by Councillor Collins  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved  
unanimously.

**A.4037 TO RECEIVE A FIRE SAFETY REPORT FROM KEVIN MARSHALL OF KBM FIRE SAFETY SERVICES FOR UNIT 5, CARN BREA BUSINESS PARK AND AGREE ANY APPROPRIATE ACTION**

**A.4037.2 RESOLVED: that a Fire Safety Report from Kevin Marshall of KBM Fire Safety Services for Unit 5, Carn Brea Business Park was received**

Proposed by Councillor Collins  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved  
unanimously.

**A.4038 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK REGARDING INSTALLATION OF NEW PLAY EQUIPMENT AT BEACON RECREATION GROUND, AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

The Town Clerk advised that the protective matting was being delivered and installed on 8<sup>th</sup> April, and that Wicksteed were commencing installation of the new play equipment on 9th April. It was agreed that members notified Beacon residents prior to commencement and distributed leaflets from Wicksteed advising these arrangements and any potential disruption.

**A.4038.2 RESOLVED: that a verbal progress report from the Town Clerk regarding installation of new play equipment at Beacon Recreation Ground was received and that members of the Amenities Committee delivered leaflets to Beacon residents advising the schedule of work and that this was co-ordinated by Councillor Barclay**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken the matter was approved  
unanimously.

**A.4039 TO RECEIVE CORRESPONDENCE SENT BY THE GREEN AND CLEAN OF CAMBORNE GROUP TO COUNCILLOR SUE JAMES AT CORNWALL COUNCIL ENVIRONMENT AND PUBLIC PROTECTION REGARDING LITTER IN CAMBORNE AND AGREE ANY ACTION**

It was noted that the Green and Clean of Camborne Group had not yet received a reply from Cornwall Council to its correspondence.

**A.4039.2 RESOLVED: that correspondence sent by the Green and Clean of Camborne Group to Councillor Sue James at Cornwall Council Environment and Public Protection regarding litter in Camborne was received**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**A.4040 TO RECEIVE CORRESPONDENCE FROM MS LORNA BARNES REGARDING DOG FOULING AT PARK ROAD PLAYING FIELDS (PARK GERRY), AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Discussion took place. The Town Clerk advised that when the Engagement Officer was in post, a Public Consultation would be arranged for Park Gerry to consider future recreational development of the park. Members of the public were encouraged to report dog-fouling incidents to Cornwall Council Dog Enforcement Team.

**A.4040.2 RESOLVED: that correspondence from Ms Lorna Barnes regarding dog fouling at Park Road Playing Fields (Park Gerry) was received and that this Council advised Ms Barnes that the issue would be included in the Public Engagement for Park Gerry when the Engagement Officer was in post**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**A.4041 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES ADMISSION TO MEETINGS ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE**



**CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**A.4041.2**      **RESOLVED: that the Council resolves under the 1960 Public Bodies Admission to Meetings Act to exclude the Press and Public due to the nature of the business to be discussed**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting at 7.44pm.

**A.4042**      **TO RECEIVE CORRESPONDENCE FROM SARAH KIND OF CORNWALL FIRE AND RESCUE REGARDING ADDITIONAL MONITORING FOR TREVITHICK DAY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Discussion took place and members considered it prudent to have extra CCTV monitoring as Trevithick Day was an all-day public event.

**A.4042.2**      **RESOLVED: that correspondence from Sarah Kind of Cornwall Fire and Rescue regarding additional monitoring for Trevithick Day was received and that this Council purchased additional CCTV monitoring, from 11am on 27<sup>th</sup> April 2019 and authorised the associated expenditure**

Proposed by Councillor Godolphin  
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

**A.4043**      **TO RECEIVE CORRESPONDENCE FROM SARAH KIND OF CORNWALL FIRE AND RESCUE REGARDING TRANSMISSION OF CCTV SIGNALS IN CAMBORNE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Discussion took place regarding tree growth at a private property within the Camborne CCTV coverage area, which had been identified by Cornwall Fire and Rescue as a potential hindrance to the signal from the CCTV camera nearby. It was agreed that this Council sought permission

from the owner of the property to trim back the trees, to ensure a clear CCTV signal.

**A.4043.2**

**RESOLVED: that correspondence from Sarah Kind of Cornwall Fire and Rescue regarding transmission of CCTV signals in Camborne was received and that, providing permission was granted by the property owner, this Council arranged for tree growth to be trimmed back to allow a clear signal to the CCTV camera nearby and that the Town Clerk obtained quotations for this work, to be considered by the Chairman and Vice-Chairman under delegated authority**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.52pm.