

Agenda



COMMITTEE:

To all Members of the Finance and General Purposes Committee

COUNCILLORS:

G Winter (Chairman), D Atherfold, Mrs V Dalley, Ms Z Fox, J Gillingham, J Herd, J Morgan, D Wilkins

I HEREBY SUMMON YOU TO A MEETING:

of The Finance and General Purposes Committee

TO BE HELD:

The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA

ON:

Thursday 28th February 2019 at 6.30pm

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1. Safety Procedures.
 2. To receive apologies for non-attendance.
 3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
 4. To approve written request(s) for dispensations.
 5. To Elect a Vice Chairman for the remainder of the 2018/2019 Municipal year.
 6. Chairman's Announcements
 7. To receive and approve the Minutes of the meeting of this Committee held on 13th December 2018 and the Chairman to sign them.
 8. Matters arising, for information only, where not included below.
 9. To receive the appointed Councillors' Internal Audit Reports for October 2018 from Councillors Ms Fox and Gillingham

10. To receive the appointed Councillors' Internal Audit Reports for November 2018 from Councillors Atherfold and Marshall
11. To receive and approve the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Income & Expenditure by Budget Heading report for the month of November 2018.
12. To receive and approve the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, Detailed Income and Expenditure by Budget Heading report and VAT return for the month of December 2018.
13. To receive and approve the Bank Cash and Investment Reconciliation, Earmarked Reserves Report, Detailed Income and Expenditure by Budget Heading report for the month of January 2019. (to follow)
14. To approve payments for the months of December 2018 and January 2019 made under delegated authority of the Chairman and Vice Chairman.
15. To approve payments for the month of February 2019 made under Financial Regulation 4.1, 4.5, 5.4,5.5, 6.2, 6.7 and 7.2; up to date schedule to be tabled at the meeting.
16. To approve the payment of invoices received for the month of February 2019 up to date schedule to be tabled at the meeting.
17. To receive the Earmarked Reserve Report for the month of January 2019 (to follow)
18. Public Participation (subject to Standing Order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
19. Grant Aid Applications
 - (i) Counselling and Benefit Support Ltd (CBS) formerly Cornwall Befriending Services (Localism Act 2011 s.1)
 - (ii) Camborne Community First Responder Group (Localism Act 2011 s.1)
 - (iii) The Spinney Doorstep Green (Localism Act 2011 s.1)
20. To receive correspondence from Centenary Church regarding allocation of grant funding for the graveyard at the church and approve action.
21. To review the Risk Assessment Policy and approve any amendments.
22. To review the Financial Risk Assessment and approve any amendments.
23. To consider changes to the process of dealing with library income, agree appropriate action and authorise associated expenditure
24. To review the Risk Register and approve any amendments.

25. To receive and note the Fire Safety Report by KBM Fire Safety Services and agree any action.
26. To approve the provision of training in "Dealing with Anger, Violence and Aggression" identified as an additional control needed in the risk assessments for the Passmore Edwards building and authorise associated expenditure.
27. To receive a report from the Town Clerk regarding Display Screen Equipment Assessments, approve action and authorise associated expenditure from the New Offices and Office Equipment revenue budgets accordingly.
28. To review the Asset Register and approve any amendments
29. To review the Publication Scheme and approve any amendments
30. To review the Grant Award Policy and approve any amendments
31. To receive correspondence from Cormac Solutions regarding Cleaning Service Level Agreement 2019-20 for the Passmore Edwards Building, agree action and authorise associated expenditure.
32. To receive correspondence from Cormac Solutions regarding Cleaning Service Level Agreement 2019-20 for the Public Conveniences at Camborne Recreation Ground (Gwaridir Kammbroon), agree action and authorise associated expenditure.
33. To receive correspondence from Terry Knight of the Cornish Buildings Group regarding their Awards Scheme and approve any action.
34. To receive and note correspondence from recipients of grant funding
(i) Revitalise
35. To receive correspondence from Lloyds bank PLC
36. To receive correspondence from Unity Trust Bank PLC

Given under my hand this:

21st day of February 2019

Amanda Mugford

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.