

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 6<sup>th</sup> DECEMBER 2018**

MINUTES of the meeting of Camborne Town Council held in the Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 6<sup>th</sup> December 2018 at 6.30 pm.

PRESENT Councillor D Wilkins Chairman  
Councillor V Dalley Vice Chairman  
Councillor D Atherfold  
Councillor J Barclay  
Councillor M Champion  
Councillor J P Collins  
Councillor T Dalley  
Councillor Ms Z Fox  
Councillor C Godolphin until point mentioned  
Councillor R Goodman  
Councillor J Herd  
Councillor V Kelynack  
Councillor L Lemon  
Councillor R Marshall  
Councillor M Pearce  
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; Ms Louise Cantrill, Mr Steve Sanders and Mr Paul Hills (representing Skylite Ltd); Mr Steve Hole (representing 3HW Ltd); one member of the public.

The Chairman explained the safety procedures to all present.

**C.4393 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.4393.2 RESOLVED: that the apologies from Councillor Morgan for non-attendance at the meeting of the Full Council held on 6<sup>th</sup> December 2018 were received**

Proposed by Councillor Winter  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

**C.4394 CHAIRMAN'S ANNOUNCEMENTS**

Events attended by the Mayor representing the Council were as follows:

17 <sup>th</sup> October	Cornwall Association of Local Councils (CALC) meeting at Newquay;
21 <sup>st</sup> October	Mayor's Civic Service, Camborne;
24 <sup>th</sup> October	Art & Culture launch, Falmouth;
4 <sup>th</sup> November	Mayor's Civic Procession, St Just;
4 <sup>th</sup> November	Remembrance Service, Portreath;
5 <sup>th</sup> November	Opening of new KFC at Gas Lane, Tolvaddon;
9 <sup>th</sup> November	School / Youth Church Service;

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9 <sup>th</sup> November	Centenary Remembrance Day Concert;
10 <sup>th</sup> November	Redruth Celebration Concert;
11 <sup>th</sup> November	Remembrance Parade Service;
11 <sup>th</sup> November	St Columb Major Remembrance Festival Concert;
13 <sup>th</sup> November	Camborne Music Festival, Centenary Church.
16 <sup>th</sup> November	Penryn Charity ball;
17 <sup>th</sup> November	Camborne Music Festival, Centenary Church.

Events attended by the Deputy Mayor representing the Council were as follows:

11 <sup>th</sup> November	Remembrance Parade Service;
13 <sup>th</sup> November	Localism Summit at the Guildhall, Helston;
21 <sup>st</sup> November	Meeting with Scott Sharples – interview on devolution of library;
22 <sup>nd</sup> November	Camborne Rugby Club re development at Polstrong (with other Councillors);
23 <sup>rd</sup> November	Meeting to discuss future of Camborne Bus Station;
24 <sup>th</sup> November	Christmas Lights switch-on;
3 <sup>rd</sup> December	Police Liaison meeting at Carharrack with Professor Jane Wills (based at Exeter University), to record interview on devolution.

The Chairman advised that, under Standing Order 40-0, agenda items 11 & 12 were being moved to the end of the agenda and Press and Public would be excluded.

**C.4395 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Goodman declared interest in agenda item 12 as her husband worked for RG Kellow Ltd.

**C.4396 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests.

**C.4397 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

A member of the public spoke in favour of this Council seeking to obtain the freehold of Camborne RFC pitch from Cornwall Council.

**C.4398 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 8<sup>TH</sup> NOVEMBER 2018 AND THE CHAIRMAN TO SIGN THEM**

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**C.4398.2 RESOLVED:** **that the minutes of the meeting of the Full Council held on the 8<sup>th</sup> November 2018 were received, approved and signed by the Chairman**

Proposed by Councillor Wilkins  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4399 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

i) Amenities Committee 15<sup>th</sup> November 2018

**C.4399.2 RESOLVED:** **that the minutes of the meeting of the Amenities Committee held on the 15<sup>th</sup> November 2018 were received**

Proposed by Councillor Champion  
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 20<sup>th</sup> November 2018

**C.4399.3 RESOLVED:** **that the minutes of the meeting of the Planning & Development Committee held on the 20<sup>th</sup> November 2018 were received**

Proposed by Councillor Godolphin  
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 29<sup>th</sup> November 2018

**C.4399.4 RESOLVED:** **that the minutes of the meeting of the Finance & General Purposes Committee held on the 29<sup>th</sup> November 2018 were received**

Proposed by Councillor Winter  
Seconded by Councillor Mrs V Dalley

On a vote being taken matter was approved unanimously of those entitled to vote.

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**C.4400 TO NOTE THE MINUTES OF**

i) North Kerrier Reference Group Meeting 14<sup>th</sup> September 2018

**C.4400.2 RESOLVED: that the minutes of the meeting of the North Kerrier Reference Group held on the 14<sup>th</sup> September 2018 were noted**

Proposed by Councillor Ms Pearce  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) North Kerrier Reference Group Meeting 16<sup>th</sup> November 2018

**C.4400.3 RESOLVED: that the minutes of the meeting of the North Kerrier Reference Group held on the 16<sup>th</sup> November 2018 were noted**

Proposed by Councillor Marshall  
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

**C.4401 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

The Town Clerk advised that the Lantern Parade was being held on Wednesday 19<sup>th</sup> December at 6.30pm.

**C.4402 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING THE LIBRARY SERVICE AND AGREE ANY APPROPRIATE ACTION**

The Town Clerk reported that from January 2019 the Library would extend its opening hours to open at 9.00am. The new library staff were undergoing training, which was being overseen by Cornwall Council.

Local groups were using the library and the staff were supporting students on work placements and with learning support. Outside groups had expressed interest in using the facilities.

The Town Clerk sought the permission of this Council to re-start the sale of withdrawn book stocks, on a monthly basis.

**C.4402.2 RESOLVED: that the verbal report from the Town Clerk regarding the library service was received and the monthly sale of withdrawn book stock was approved**

Proposed by Councillor Barclay  
Seconded by Councillor Mrs V Dalley



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**C.4403.3 RESOLVED:** that the Town Clerk was instructed to inform Wicksteed that the cost of the temporary matting was unacceptable and suggest that access be made to Beacon Play area from the Tolcarne Road entrance; the Amenities team to reinstate the hedge on completion of works

Proposed by Councillor Herd  
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

**C.4403.4 RESOLVED:** that the verbal report from the Town Clerk on the devolution of Meneth Road Public Open Spaces and Pengegon Allotments was received

Proposed by Councillor Wilkins  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4404 TO RECEIVE AND APPROVE A RECOMMENDATION FROM THE AMENITIES COMMITTEE :**

**A.4002.2 TO RECOMMEND TO FULL COUNCIL THAT THIS COUNCIL SOUGHT, IN ANY FUTURE DEVOLUTION NEGOTIATIONS WITH CORNWALL COUNCIL, TO OBTAIN THE FREEHOLD OF CAMBORNE RFC PITCH AT CAMBORNE RECREATION GROUND**

**C.4404.2 RESOLVED:** that a recommendation from the Amenities Committee : A.4002.2 to recommend to Full Council that this Council sought, in any future devolution negotiations with Cornwall Council, to obtain the freehold of Camborne RFC pitch at Camborne Recreation Ground, was approved

Proposed by Councillor Ms Fox  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4405 TO RECEIVE A REPORT "TABLETS FOR COUNCILLORS" FROM THE FINANCE AND ADMINISTRATION OFFICER REGARDING PAPERLESS TECHNOLOGY FOR COUNCILLORS, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**



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**C.4408 TO APPROVE A REVISED SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2018/2019**

A change was made to the date of the Staffing Meeting in December and it was proposed that Planning Meetings should be held monthly.

- C.4408.2 RESOLVED:** **that a revised Schedule of Meetings for the Municipal Year 2018/2019 was approved and that Planning and Development Committee meetings be changed to monthly (rather than three weekly) going forward from 2019**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved by a majority.

(Eight in favour, five against, two abstentions).

**C.4409 TO APPROVE A SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2019/2020**

- C.4409.2 RESOLVED:** **that a Schedule of Meetings for the Municipal Year 2019/2020 was approved, with the exception of Planning meetings which would be revised**

Proposed by Councillor Winter  
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously..

**C.4410 TO RECEIVE AND NOTE CORRESPONDENCE FROM THE COVE MACMILLAN SUPPORT CENTRE AND ROYAL CORNWALL HOSPITALS CHARITY**

Councillor Wilkins advised that to date £1,200 had been raised for the Mayor's Charity.

- C.4410.2 RESOLVED:** **that correspondence from The Cove Macmillan Support Centre and Royal Cornwall Hospitals Charity was received**

Proposed by Councillor Ms Fox  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

- C.4410.3 RESOLVED:** **that in accordance with standing order 40-O the Press and Public were excluded**



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Proposed by Councillor Winter  
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

Ms Louise Cantrill, Mr Steve Sandercock, Mr Paul Hills, one member of the public, Councillor Goodman and Councillor Lemon left the meeting at 7.22pm.

Councillor Lemon returned to the meeting at 7.23pm.

**C.4411 TO RECEIVE A REPORT REGARDING THE PASSMORE EDWARDS BUILDING AND AGREE ACTION ACCORDINGLY**

Mr Steve Hole, representing 3HW Ltd, had undertaken an inspection of the Passmore Edwards building with RG Kellow Ltd and gave a report which identified the remedial work that was required.

Discussion took place and Mr Hole answered questions from members.

The Town Clerk advised that funding was available from Earmarked Reserves.

- C.4411.2 RESOLVED:** **that R G Kellow Ltd was appointed to carry out remedial work to the Passmore Edwards building; that 3HW were requested to contribute to the cost of the scaffolding and that a breakdown of all the costs was requested**

Proposed by Councillor Barclay  
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

Mr Steve Hole left the meeting at 8.04pm.

Ms Louise Cantrill, Mr Steve Sandercock, Mr Paul Hills and Councillor Goodman returned to the meeting at 8.04pm.

- C.4411.3 RESOLVED:** **that the meeting was extended until the end of the presentation**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

**C.4412 TO RECEIVE A REPORT FROM SKYLITE ASSOCIATES REGARDING THE REVIEW OF THE ORGANISATIONAL STRUCTURE AND STAFFING,**

