

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 10th JULY 2018**

MINUTES of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Library, The Cross, Cross Street, Camborne, TR14 8HA on Tuesday 10th July 2018 at 6.30 pm.

PRESENT Councillor D Wilkins Chairman
Councillor V Dalley Vice Chairman
Councillor D Atherfold
Councillor J Barclay
Councillor M Champion
Councillor J P Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor C Godolphin
Councillor R Goodman
Councillor J Herd
Councillor V Kelynack
Councillor L Lemon
Councillor J Morgan
Councillor M Pearce
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; one member of the public.

The Chairman explained the safety procedures to all present.

C.4277 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4277.2 RESOLVED: that the apologies from Councillors Gillingham and Marshall for non-attendance at the meeting of the Full Council held on 10th July 2018 were received

Proposed by Councillor Winter
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4278 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members that their comments were to be addressed through the Chair.

Events attended by the Mayor were as follows:

17 th June	Feast of St John, Penzance
24 th June	Duchy College 25 years event
4 th July	Launch of Cornwall Early Years Teaching School, Camborne
6 th July	Rotary Technology at Falmouth School
8 th July	Mayor's Civic Service at Redruth

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Events attended by the Deputy Mayor were as follows:

23 rd June	Mazey Day, Penzance
30 th June	Kehelland Tea Treat
1 st July	Mayor's Civic Service at Helston
8 th July	Mayor's Civic Service at Redruth

C.4279 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable interests.

C.4280 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4281 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

Referring to agenda item 27, a member of the public, who was an ex-serviceman, spoke of the significance of the Union Flag to those who had served in the Armed Forces.

C.4282 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 14th JUNE 2018 AND THE CHAIRMAN TO SIGN THEM

C.4282.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 14th June 2018 were received, approved and signed by the Chairman

Proposed by Councillor Atherfold
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

C.4283 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Planning & Development Committee 26th June 2018

C.4283.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 26th June 2018 were received

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Proposed by Councillor Winter
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

ii) Finance & General Purposes Committee 28th June 2018

C.4283.3 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 28th June 2018 were received

Proposed by Councillor Winter
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

iii) Staffing Committee 27th June 2018

C.4283.4 RESOLVED: that the minutes of the meeting of the Staffing Committee held on the 27th June 2018 were received

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken matter was approved unanimously.

C.4284 TO NOTE THE MINUTES OF

i) Camborne Twinning Association 29th May 2018

C.4284.2 RESOLVED: that the minutes of the meeting of the Camborne Twinning Association held on the 29th May 2018 were noted

Proposed by Councillor Mrs V Dalley
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

ii) Team Troon 8th May 2018

C.4284.3 RESOLVED: that the minutes of the meeting of Team Troon held on 8th May 2018 were noted

Proposed by Councillor Barclay
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

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C.4285 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

C4261: The Town Clerk advised that she had met with BID Camborne and it was amending its Articles of Association to allow a member of this Council to be appointed to the BID board as a non-voting member. BID Camborne extended its invitation to members to attend its working groups. To be re-visited at the next Full Council meeting.

C.4286 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no questions from members.

C.4287 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.4287.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded

Proposed by Councillor Ms Z Fox
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting.

C.4288 TO RECEIVE TENDERS FOR THE CREATION AND DESIGN OF A NEW CAMBORNE TOWN COUNCIL WEBSITE, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Three quotations were considered. The Town Clerk had sought professional advice regarding the website's specification and the costs quoted reflected these recommendations.

She recommended that an appropriate budget was set up to manage the cost.

C.4288.2 RESOLVED: that the contract for the creation and design of a new Camborne Town Council website was awarded to Webcurl, set-up to be funded from the Amenities earmarked reserve and ongoing revenue costs from the Town Promotions budget.

Proposed by Councillor Morgan
Seconded by Councillor Ms Z Fox

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On a vote being taken the matter was approved by a majority with one abstention.

C.4289 TO RECEIVE TENDERS FOR A FULL ORGANISATIONAL REVIEW, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Following consideration of three quotations it was

- C.4289.2 RESOLVED: that the contract for a full organisational review was awarded to Skylite Associates and expenditure authorised from the Establishment Reviews budget**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.4290 TO RECEIVE QUOTATIONS FOR HORTICULTURAL WORKS AT GWARIDIR KAMMBRONN (CAMBORNE RECREATION GROUND) AND PARK TRESULWEDHEN (TRESLOTHAN ROAD PARK), AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Full considerations was given to the quotations provided and following debate it was

- C.4290.2 RESOLVED: that the contract for the horticultural work at Gwaridir Kammbronn and Park Tresulwedhen was awarded to DJM Groundcare for a contract term of one year and the associated expenditure was authorised accordingly**

Proposed by Councillor Barclay
Seconded by Councillor Lemon

On a vote being taken the matter was approved by a majority with one abstention.

C.4291 TO RECEIVE THE CCTV MANAGEMENT REPORT FOR CAMBORNE 1ST JANUARY 2018 – 31ST MARCH 2018 AND AGREE ANY ACTION (DEFERRED FROM 14TH JUNE 2018 C.4274.2)

The report showed that there was a pattern of recurring anti-social behaviour at some locations where the cameras were positioned. It was suggested this Council asked the Police to take this into consideration when it re-issued licences for the affected premises.

- C.4291.2 RESOLVED: that this Council contacted the Police and requested that it considered the licensing for premises where there were**

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**recurring instances of anti-social
behaviour**

Proposed by Councillor Morgan
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority (eight in favour, three against, three abstentions).

- C.4291.3 RESOLVED: that the CCTV Management Report for Camborne 1st January 2018 – 31st March 2018 was received**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

- C.4292 TO RECEIVE A QUOTATION FROM SSE FOR CCTV CAMERAS TO BE INSTALLED AT CAMBORNE RECREATION GROUND, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY (DEFERRED FROM 14TH JUNE 2018 C.4275.2)**

Because of recent damage and anti-social behaviour at Camborne Recreation Ground, consideration was given to the installation of two CCTV cameras in fixed locations. The Town Clerk advised that funds for immediate costs were available from Earmarked Reserves but that ongoing costs monitoring and maintenance costs required would require review of the CCTV revenue budget.

- C.4292.2 RESOLVED: that the installation of CCTV cameras at Camborne Recreation Ground was reviewed in six months' time and that vandalism and damage at the Recreation Ground be monitored during that time period.**

Proposed by Councillor Morgan
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority with one against.

- C.4293 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE TRANSFER OF THE LIBRARY SERVICE FROM CORNWALL COUNCIL AND APPROVE ANY TRANSFER ACCORDINGLY**

The Town Clerk reported that one member of staff was transferring across under TUPE. A recruitment timetable, job description and specification for the three Library Assistant posts had been produced; the posts would be advertised from 12th July 2018.

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Delivery and installation of the shelving was currently on schedule.

The Town Clerk had applied to Cornwall Council for funding for the shelving and furniture in the library.

- C.4293.2 RESOLVED: that the Town Clerk’s progress report on the transfer of the Library service from Cornwall Council was received and approved**

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

- C.4294 TO APPROVE RECOMMENDATIONS S.284.2 AND S.284.3 FROM THE STAFFING COMMITTEE**

- C.4294.2 RESOLVED: that the Staffing Committee’s recommendation S.284.2 was approved and that this Council proceeded with the Library transfer on 3rd September and that staff services were bought in from Cornwall Council as an interim measure until the Town Council appointed its own staff**

Proposed by Councillor Collins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved by a majority, with one against.

- C.4294.3 RESOLVED: that the Staffing Committee’s recommendation S.284.3 was approved and that members gave recognition to the Town Clerk’s absence and respected her time management on her return to work**

Proposed by Councillor Collins
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

- C.4295 TO RE-ADMIT THE PRESS AND PUBLIC**

- C.4295.2 RESOLVED: that the press and public were re-admitted**

Proposed by Councillor Godolphin

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Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

One member of the public re-entered the meeting at 7.50pm.

C.4296 TO RECEIVE CORRESPONDENCE FROM THE BOUNDARY COMMISSION REGARDING THE ELECTORAL REVIEW OF CORNWALL DRAFT RECOMMENDATIONS INCLUDING CHANGES TO THE CAMBORNE PARISH WARDS AND APPROVE A RESPONSE

The Local Government Boundary Commission had published its recommendations for the boundaries of 87 new electoral divisions in Cornwall and was conducting a public consultation prior to the proposals being submitted.

- C.4296.2 RESOLVED:** **that correspondence from the Boundary Commission regarding the Electoral Review of Cornwall Draft Recommendations was received and that this Council responded to the Boundary Commission, stating that it wanted the integrity of Camborne Parish to be preserved, that the proposals to include Four Lanes with Beacon and Troon did not reflect the interests and identities of local communities or provide effective and convenient local government; however that the inclusion of Tehidy in the Camborne parish should be considered as this would fulfil the legal criteria.**

Proposed by Councillor Herd
Seconded by Councillor Collins

On a vote being taken the matter was approved by a majority (nine in favour, six against, one abstention).

A motion proposed by Councillor Champion, seconded by Councillor Lemon, that this Council wrote to the Boundary Commission advising its non-participation in the consultation on the grounds that the review was non-democratic and potentially illegal and did not accord with this Council's own criteria on Parish boundaries fell on the vote (seven in favour, nine against).

C.4297 TO RECEIVE A REPORT FROM THE TOWN CLERK AND THE AMENITIES AND PROJECTS OFFICER REGARDING CAPITAL IMPROVEMENTS AT GWARIDIR AN TANSES (BEACON RECREATION GROUND), APPROVE AND AUTHORISE RESOURCE ALLOCATION AND COMMUNICATION ARRANGEMENTS ACCORDINGLY.

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The Town Clerk reported that this Council had recognised the extensive improvement required to the site and a tender specification for the capital improvements had been produced working with the Friends of Beacon Park. Residents were being consulted at all times during the work taking place. An application had been made to draw down Section 106 funding allocated for open spaces in the area but to date the Council had not set a budget for the project. The Council had previously resolved to improve each of the green spaces on a site by site basis using funding from earmarked reserves

The Town Clerk recommended that this Council appointed a group of Councillors to lead the communication with local residents prior to commencement of works and until project completion.

- C.4297.2 RESOLVED:** **that capital improvements at Gwaridir an Tanses (Beacon Recreation Ground) were approved and that £45,000 was allocated from the Devolution Green Spaces Earmarked Reserve to create an adequate budget for the project (in addition to the Section 106 funds)**

Proposed by Councillor T. Dalley
Seconded by Councillor Herd

On a vote being taken the matter was approved by a majority with one abstention.

- C.4297.3 RESOLVED:** **that a report from the Town Clerk and the Amenities and Projects Officer regarding capital improvements at Gwaridir an Tanses (Beacon Recreation Ground) was received**

Proposed by Councillor Godolphin
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

- C.4297.4 RESOLVED:** **that a group comprising Councillors Godolphin, Barclay, Ms Fox and Herd was appointed to lead communicating to local residents prior to commencement of works at Gwaridir an Tanses and until project completion**

Proposed by Councillor Godolphin
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

Councillor Lemon left the meeting at 8.09pm.

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C.4298 TO RECEIVE CORRESPONDENCE REGARDING THE CREATION OF AN ACCESS TO PARK GERRY (PARK ROAD PLAYING FIELD) FROM THE COASTLINE HOUSING NORTH ROSKEAR DEVELOPMENT, APPROVE ACTION AND AUTHORISE EXPENDITURE IF APPROPRIATE

The Town Clerk advised that no formal access had been created to connect the playing field with the housing development. As the houses had been built on a higher level than the park, residents were accessing the site via a steep bank, which was impractical and potentially dangerous. Coastline Housing had offered to build a stepped access. The Town Clerk had taken advice from the Council's solicitors and Cornwall Council Planning. Councillors expressed concerns about the steps that had been proposed by Coastline Housing; these would create difficulties for those less able, in wheelchairs or with pushchairs.

Councillor Lemon returned at 8.12 pm.

- C.4298.2 RESOLVED:** **that correspondence regarding the creation of an access to Park Gerry (Park Road Playing Field) from the Coastline Housing North Roskear Development was received and that this Council granted permission to Coastline Housing to construct a suitable ramped access, at Coastline Housing's cost, subject to planning permission and permission from Fields In Trust being granted and that the Town Clerk was given delegated authority to take the matter forward**

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

Councillor Ms Fox left the meeting at 8.18 pm.

C.4299 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON DEVOLUTION PROJECTS AND AUTHORISE ANY ACTION

The Town Clerk had written to Cornwall Council approving the transfer of Meneth Road Public Open Spaces, requesting negotiation on other green spaces and asking for any other services planned for devolution to be advised to inform the budget setting process.

Councillor Fox returned to the meeting at 8.19 pm.

- C.4299.2 RESOLVED:** **that the verbal progress report from the Town Clerk on devolution was approved and that action was ongoing**

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Proposed by Councillor Kelynack
Seconded by Councillor Atherfold

On a vote being taken the matter was approved by a majority, with one abstention.

C.4300 TO RECEIVE INFORMATION REGARDING A CHANGE TO THE LONG STOP DATE IN THE AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES IN CAMBORNE, APPROVE ACTION AND AUTHORISE SIGNING OF A DEED OF VARIATION ACCORDINGLY AND APPROVE AND ASSOCIATED EXPENDITURE

The Town Clerk advised that, owing to delays in the transfer of the Library service, the original transfer date had changed and an amendment to the date was required on the Deed of Variation.

C.4300.2 RESOLVED: **that information regarding a change to the long stop date in the agreement for the provision of Library services in Camborne was received and approved and that the Town Clerk was given delegated authority to sign the Deed of Variation after taking legal advice**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4301 MOTION FROM COUNCILLOR J HERD THAT: THE COUNCIL FORMS A WORKING GROUP TO INVESTIGATE AND EXPLORE THE PROCESS AND WORK REQUIRED IN DEVELOPING A NEIGHBOURHOOD PLAN FOR CAMBORNE

The Town Clerk reminded members of the time and costs required in developing a Neighbourhood Plan, for which this Council did not have the capacity or budget.

Discussion took place. Members considered the value of a Neighbourhood Plan to the future planning and development of this Council and ways in which it could be resourced and researched without impacting on staff time.

C.4301.2 RESOLVED: **that the meeting was extended beyond 8.30pm**

Proposed by Councillor Wilkins
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority, with one abstention.

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- C.4301.3 RESOLVED:** **that members set up a working group to investigate and explore the process and work required in developing a Neighbourhood Plan for Camborne and that no officer resource from this Council be used to support that Working Group**

Proposed by Councillor Herd
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved by a majority (12 in favour, one against, one abstention).

- C.4302 MOTION FROM COUNCILLOR J BARCLAY THAT: THE FOLLOWING BE DISCUSSED:**
1) THE ERECTION OF A SECOND FLAGPOLE ON THE PASSMORE EDWARDS LIBRARY BUILDING TO ENABLE THE CORNISH FLAG TO BE FLOWN
2) TO CONSIDER A FLAG POLICY FOR CAMBORNE TOWN COUNCIL

The Town Clerk had sought professional advice regarding motion (1) which required planning consent. The proposed position of a second flagpole in front of the building and the associated cost of erecting it was deemed not to be viable and therefore the motion was not considered.

Discussion took place regarding motion (2) and members considered which flags would best represent this Council's identity and place in the community.

- C.4302.2 RESOLVED:** **that this Council's policy was to fly these specific flags on the flagpole at the Passmore Edwards building: Camborne Town Council Flag on all days of the year except (i) the flag of St Piran during the week of St Piran's Day; (ii) the Duchy of Cornwall flag on relevant royal birthdays; (iii) the Union Flag on Remembrance Day.**

Proposed by Councillor Barclay
Seconded by Councillor Lemon

A recorded vote was requested.

On a vote being taken the matter was approved by a majority. Those voting in favour were: Councillors Atherfold, Barclay, Champion, T. Dalley, Mrs V Dalley, Ms Fox, Godolphin, Goodman, Kelynack, Lemon, Morgan, Ms Pearce and Winter.

Those voting against the motion were: Councillors Collins and Herd.

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Councillor Wilkins abstained.

- C.4302.3 RESOLVED:** **that the purchase of flags specified in C.4302.2 was approved and that until they were available this Council continued to fly the Union Flag from the flagpole at the Passmore Edwards building**

Proposed by Councillor Barclay
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority (13 in favour, two against, one abstention).

- C.4303 TO CONSIDER A CONSULTATION FROM THE OFFICE OF THE POLICE AND CRIME COMMISSIONER REGARDING THE PROPOSED MERGER OF DEVON AND CORNWALL POLICE FORCE WITH DORSET POLICE FORCE AND AGREE A RESPONSE**

Discussion took place and as there was no collective opinion on the consultation it was agreed that members submitted individual responses to the Police and Crime Commissioner.

- C.4303.2 RESOLVED:** **that a consultation from the Office of the Police and Crime Commissioner regarding the proposed merger of Devon and Cornwall Police Force with Dorset Police Force was considered and that members responded individually.**

Proposed by Councillor Godolphin
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

- C.4304 TO APPROVE THE RECOMMENDATION S.266.2 THAT THERE SHOULD BE NO ABATEMENT APPLIED TO THE CORNWALL PENSION FUND**

- C.4304.2 RESOLVED:** **that the Staffing Committee's recommendation S.266.2 that there should be no abatement applied to the Cornwall Pension Fund was approved**

Proposed by Councillor Herd
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- C.4305 TO RECEIVE THE RESILIENT CORNWALL 2019-2022 INTEGRATED RISK MANAGEMENT PLAN SURVEY AND APPROVE A RESPONSE**

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C.4305.2 RESOLVED: **that the Resilient Cornwall 2019-2022 Integrated Risk Management Plan survey was received and that members responded individually**

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

C.4306 TO APPROVE AND AUTHORISE A NEW MANDATE FOR UNITY TRUST BANK

C.4306.2 RESOLVED: **that a new mandate for Unity Trust Bank was approved and authorised, to reflect the new Mayor and the new Chairmen of Standing Committees.**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 9.09 pm.

SIGNED BY THE CHAIRMAN.....

DATE