

**CAMBORNE TOWN COUNCIL  
FINANCE AND GENERAL PURPOSES 13<sup>th</sup> DECEMBER 2018**

MINUTES of the meeting of the Finance and General Purposes Committee of Camborne Town Council held in the Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 13<sup>th</sup> December 2018 at 6.30 pm.

PRESENT Councillor G Winter (Chairman)  
Councillor Mrs Dalley (Vice Chairman)  
Councillor D Atherfold  
Councillor Ms Z Fox  
Councillor J Gillingham (from point mentioned)  
Councillor J Herd  
Councillor R Marshall  
Councillor J Morgan  
Councillor D Wilkins

In Attendance: Amanda Mugford, Town Clerk; Samantha Hughes, Finance & Administration Officer; Janet Ritchie, Committee Support Officer.

The Chairman explained the safety procedures to all present.

**FG.3410 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

There were no apologies.

**FG.3411 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no disclosable interests.

**FG.3412 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**FG.3413 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**FG.3414 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 29<sup>th</sup> NOVEMBER 2018 AND THE CHAIRMAN TO SIGN THEM**

**FG.3414.2 RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 29<sup>th</sup> November 2018 were received, approved and signed by the Chairman**

Proposed by Councillor Winter  
Seconded by Councillor Atherfold

**CAMBORNE TOWN COUNCIL  
FINANCE AND GENERAL PURPOSES 13<sup>th</sup> DECEMBER 2018**

On a vote being taken the matter was approved unanimously of those entitled to vote.

**FG.3415 MATTERS ARISING, WHERE NO SUBSTANTIVE ITEM BELOW, FOR INFORMATION ONLY**

Councillor Wilkins had given apologies for the meeting on 29<sup>th</sup> November 2018 but this was not recorded.

Councillor Gillingham entered the meeting at 6.35pm.

**FG.3416 TO RECEIVE THE QUARTERLY BANK RECONCILIATION AUDIT FOR JULY/AUGUST/SEPTEMBER 2018 FROM COUNCILLOR MORGAN**

**FG.3416.2 RESOLVED: that the Quarterly Bank Reconciliation Audit for July/August/September 2018 from Councillor Morgan was received**

Proposed by Councillor Winter  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**FG.3417 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no members of the Public present.

**FG.3418 TO RECEIVE A REPORT FROM THE CLERK ON THE DRAFT REVENUE BUDGET 2019/2020 AND THREE-YEAR FINANCIAL PLAN**

The Town Clerk reported that the Draft Budget 2019/2020 had been approved by all committees (S.334.2; P.4056.2) and included recommendations from the Strategic Budget Working Party. There was a recommendation from the Amenities Committee (A.3995.2) to increase the Litter Collection & Picking budget by £12,000 to enable new bins to be provided for the Green Spaces as required. There was a projected uplift in the fuel budget. A new ITC budget head had been created for Councillors' iPADS which was replacing paperwork at meetings; the Stationery and Postage budgets were reduced accordingly so the effect was cost neutral.

The Draft Budget did not include any resources that may be needed as a result of recommendations in the report by Skylite Associates. This would be finalised by Full Council at its extraordinary meeting scheduled to take place on 29<sup>th</sup> January 2019.

**FG.3419 TO REVIEW THE DRAFT REVENUE BUDGET 2019/2020 AND THREE-YEAR FINANCIAL PLAN AND AGREE ACTION**

**CAMBORNE TOWN COUNCIL  
FINANCE AND GENERAL PURPOSES 13<sup>th</sup> DECEMBER 2018**

Discussion took place regarding a need to uplift the Environmental Grant Budget as it was suggested that there would be an increased demand in future.

**FG.3419.2 RESOLVED:** **that the proposed uplift of £1,000 to the Environmental Grant Budget was increased to £5,000 in the Draft Revenue Budget 2019/2020**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved by a majority. (Five in favour; three against).

A proposal by Councillor Ms Fox, that the Community Grants and Donations Budget was increased by a further £5,000, was not seconded. The Town Clerk advised that Earmarked Reserves could be used if required.

**FG.3420 TO MAKE RECOMMENDATIONS TO FULL COUNCIL FOR THE REVENUE BUDGET FOR THE FINANCIAL YEAR 2019/2020**

Discussion took place and it was agreed

**FG.3420.2 RESOLVED:** **that the Finance and General Purposes Committee approved the adjusted Draft Budget 2019/2020 and three-year financial plan to Full Council, subject to amendments resulting from the report by Skylite Associates, made by the Full Council at its extraordinary meeting scheduled to take place on 29<sup>th</sup> January 2019**

Proposed by Councillor Winter  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**FG.3421 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING CONTRACTED IMPROVEMENTS AT BEACON RECREATION GROUND, AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

Acting on instruction from Full Council and having taken legal advice, the Town Clerk had written to Wicksteed, that this Council should not be expected to meet the extra costs required to access the site. She had asked the contractor to provide an alternative solution. As delivery and installation of the play equipment was time dependent, the Town Clerk was seeking delegated authority from this Committee to act on advice given by the Town Council's solicitors.



**CAMBORNE TOWN COUNCIL  
FINANCE AND GENERAL PURPOSES 13<sup>th</sup> DECEMBER 2018**

There being no further business the Chairman closed the meeting at 7.02pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

**CAMBORNE TOWN COUNCIL  
FINANCE AND GENERAL PURPOSES 13<sup>th</sup> DECEMBER 2018**