

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 10<sup>th</sup> January 2019 at 6.30 pm**

## PRESENT:

<b>Councillor D Wilkins</b>	<b>Chairman</b>
<b>Councillor Mrs V Dalley</b>	<b>Vice-Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor M Champion</b>	
<b>Councillor J P Collins</b>	
<b>Councillor Ms Z Fox</b>	
<b>Councillor J Gillingham</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor R Goodman</b>	
<b>Councillor J Herd</b>	
<b>Councillor R Marshall</b>	
<b>Councillor J Morgan</b>	

## IN ATTENDANCE:

**Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; one member of the public.**

The Chairman explained the safety procedures to all present.

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## **C.4413 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.4413.2 RESOLVED: that the apologies from Councillors Barclay, T Dalley, Kelynack, Pearce and Winter for non-attendance at the meeting of the Full Council held on 10<sup>th</sup> January 2019 were received**

Proposed by Councillor Collins  
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously

## **C.4414 CHAIRMAN'S ANNOUNCEMENTS**

Events attended by the Mayor representing the Council were as follows:

11 <sup>th</sup> December 2018	St Martin's House Christmas Party
18 <sup>th</sup> December 2018	Camborne School Science & International Academy Presentation Evening

**C.4415 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no disclosable interests.

**C.4416 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written requests.

**C.4417 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

A member of the public had contacted the Royal British Legion concerning the lack of information available for the Camborne Remembrance Parade and had also written to the West Briton regarding its lack of coverage on the Parade and local events.

**C.4418 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 6<sup>TH</sup> DECEMBER 2018 AND THE CHAIRMAN TO SIGN THEM**

The Town Clerk advised that C.4403 had been corrected to read "deeds of dedication" instead of "leases" and that C.4409 the text had been deleted as it was a copy of the text in C.4408.

**C.4418.2 RESOLVED: that the corrected minutes of the meeting of the Full Council held on the 6<sup>th</sup> December 2018 were received, approved and signed by the Chairman**

Proposed by Councillor Wilkins  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4419 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

i) Planning & Development Committee 11<sup>th</sup> December 2018

**C.4419.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 11<sup>th</sup> December 2018 were received**

Proposed by Councillor Godolphin  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

ii) Staffing Committee 12<sup>th</sup> December 2018

**C.4419.3 RESOLVED: that the minutes of the meeting of the Staffing Committee held on the 12<sup>th</sup> December 2018 were received**

Proposed by Councillor Wilkins  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 13<sup>th</sup> December 2018

**C.4419.4 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 13<sup>th</sup> December 2018 were received**

Proposed by Councillor Marshall  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4420 TO NOTE THE MINUTES OF**

i) BID Camborne 45<sup>th</sup> Board Meeting, 17<sup>th</sup> July 2018

**C.4420.2 RESOLVED: that the minutes of the BID Camborne 45<sup>th</sup> Board Meeting held on 17<sup>th</sup> July 2018 were noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

ii) TVA & Team Troon Meeting 16<sup>th</sup> October 2018

**C.4420.3 RESOLVED: that the minutes of the meeting of the TVA & Team Troon Meeting held on 16<sup>th</sup> October 2018 were noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

- iii) Camborne, Pool, Illogan & Redruth Community Network Meeting, 13<sup>th</sup> November 2018

**C.4420.4 RESOLVED: that the minutes of the Camborne, Pool, Illogan & Redruth Community Network Meeting held on 13<sup>th</sup> November 2018 were noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

- iv) Camborne Twinning Association Meeting 20<sup>th</sup> November 2018

**C.4420.5 RESOLVED: that the minutes of the Camborne Twinning Association Meeting held on 20<sup>th</sup> November 2018 were noted**

Proposed by Councillor Wilkins  
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

- v) Camborne Regeneration Forum Meeting, Monday 3<sup>rd</sup> December 2018

**C.4420.6 RESOLVED: that the minutes of the Camborne Regeneration Forum Meeting held on Monday 3<sup>rd</sup> December 2018 were noted**

Proposed by Councillor Collins  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4421 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.4422 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE DRAFT REVENUE BUDGET 2019/2020 AND THREE-YEAR FINANCIAL PLAN**

The Town Clerk advised that the Draft Budget had been reviewed by all Committees but it did not include any budget allocations resulting from the review by Skylite Associates Ltd.

**C.4422.2 RESOLVED: that the report from the Town Clerk regarding the Draft Revenue Budget 2019/2020 and three-year financial plan was received**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4423 TO RECEIVE THE DRAFT REVENUE BUDGET FOR 2019/2020 AND RECOMMENDATION FROM THE FINANCE & GENERAL PURPOSES COMMITTEE:**

**FG.3420.2 RESOLVED : TO RECOMMEND THAT FULL COUNCIL APPROVED THE DRAFT REVENUE BUDGET 2019/2020 AND THREE-YEAR FINANCIAL PLAN, SUBJECT TO AMENDMENTS RESULTING IN FROM THE REPORT BY SKYLITE ASSOCIATES, MADE BY THE FULL COUNCIL AT ITS EXTRAORDINARY MEETING SCHEDULED TO TAKE PLACE ON 29<sup>TH</sup> JANUARY 2019 AND APPROVE ACTION ACCORDINGLY**

**C.4423.2 RESOLVED: that the Draft Revenue Budget for 2019/2020 and recommendation from the Finance & General Purposes Committee (FG.3420.2) was received and approved**

Proposed by Councillor Marshall  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**C.4424 TO RECEIVE THE LOCAL GOVERNMENT BOUNDARY COMMISSION FINAL RECOMMENDATIONS REGARDING THE NEW ELECTORAL ARRANGEMENTS FOR CORNWALL COUNCIL AND APPROVE ANY ACTION ACCORDINGLY**

Members expressed disappointment that this Council's requests had not been met.

**C.4424.2 RESOLVED: that the Local Government Boundary Commission Final Recommendations regarding the new electoral arrangements for Cornwall Council was received**

Proposed by Councillor Ms Fox  
Seconded by Councillor Marshall

On a vote being taken the matter was approved by a majority, with one against.

**C.4425 TO RECEIVE CORRESPONDENCE FROM CORNWALL ASSOCIATION OF LOCAL COUNCILS REGARDING CORNWALL COMMUNITY GOVERNANCE REVIEWS, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

Cornwall Association of Local Councils (CALC) was holding a conference on Saturday 16<sup>th</sup> February 2019 to explain the process of Community Governance Reviews. The Town Clerk recommended that this Council was represented.

Discussion took place. The Town Clerk was willing to attend the Saturday conference if she was permitted to take a day's leave in lieu on Monday 18<sup>th</sup> February.

**C.4425.2**                    **RESOLVED: that correspondence from Cornwall Association of Local Councils regarding Cornwall Community Governance Reviews was received and attendance at the CALC conference on 16<sup>th</sup> February by the Town Clerk and Councillors Morgan, Ms Fox, Mrs Dalley and Wilkins was approved, and that the Town Clerk was permitted to take Monday 18<sup>th</sup> February as leave and that other members wishing to attend informed the Town Council Office within seven days of this meeting**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.4426**                    **TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING COMMUNITY GOVERNANCE REVIEWS, APPROVE A RESPONSE AND ANY ASSOCIATED ACTION**

Discussion took place and the Town Clerk recommended that this Council requested a Community Governance Review.

**C.4426.2**                    **RESOLVED: that correspondence from Cornwall Council regarding Community Governance Reviews was received and that this Council requested a Community Governance Review by Cornwall Council**

Proposed by Councillor Champion  
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

**C.4427**                    **TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK REGARDING GREEN SPACES DEVOLUTION, APPROVE ANY ASSOCIATED ACTION AND EXPENDITURE ACCORDINGLY**

The Town Clerk reported that the section of boundary hedge had been reinstated at Pengegon Allotments and was being inspected by the County Surveyor to ensure that it did not straddle the

adjacent property. No further action would be taken by this Council until the findings of the report were known.

**C.4427.2                   RESOLVED: that a verbal progress report from the Town Clerk regarding green spaces devolution was received**

Proposed by Councillor Champion  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

**C.4428                   TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK REGARDING THE PASSMORE EDWARDS BUILDING AND LIBRARY SERVICE, APPROVE ANY ASSOCIATED ACTION AND EXPENDITURE ACCORDINGLY**

The Town Clerk advised that remedial work to the exterior of the Passmore Edwards Building was scheduled to start in the week commencing 25<sup>th</sup> February 2019 and was being carried out by a specialist sub-contractor. After completion of the work RG Kellow Ltd would make good the interior décor and complete the snagging.

The Town Clerk had requested an update from 3HW Architecture and Design Ltd regarding this Council's request for a contribution towards the scaffolding.

The Town Clerk reported that an increasing number of local groups were using the Library and new events were being promoted, including school holiday events, which would allow interaction between schools and the community. The Library staff were praised for the quality and variety of displays in the Library. The Senior Librarian had reported that the Library was now seeing greater footfall than previously.

**C.4428.2                   RESOLVED: that a verbal progress report from the Town Clerk regarding the Passmore Edwards Building and Library Service was received and that the Library Team were congratulated on their work**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

**C.4429                   TO APPOINT TWO REPRESENTATIVES TO ATTEND THE INAUGURAL CPIR PLACE SHAPING TOWN CENTRE REGENERATION MEETING**

**C.4429.2**                    **RESOLVED: that Councillors Mrs V Dalley and Winter were approved to attend the inaugural CPIR Place Shaping Town Centre Regeneration meeting**

Proposed by Councillor Morgan  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4430**                    **TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE BUDGET 2019/20 AND MEDIUM-TERM FUTURE PLAN (MTFP)**

**C.4430.2**                    **RESOLVED: that correspondence from Cornwall Council regarding the Budget 2019/20 and medium-term future plan (MTFP) was received**

Proposed by Councillor Ms Fox  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4431**                    **TO NOTE CORRESPONDENCE FROM SUPERINTENDENT MATTHEW LONGMAN OF DEVON & CORNWALL POLICE REGARDING CCTV**

**C.4431.2**                    **RESOLVED: that correspondence from Superintendent Matthew Longman of Devon & Cornwall Police regarding CCTV was noted**

Proposed by Councillor Ms Fox  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

**C.4432**                    **TO RECEIVE A TRAINING SCHEDULE FROM CORNWALL ASSOCIATION OF LOCAL COUNCILS (CALC) FOR THE PERIOD JANUARY TO JUNE 2019 AND AGREE ANY ACTION**

**C.4432.2**                    **RESOLVED: that a training schedule from Cornwall Association of Local Councils (CALC) for the period January to June 2019 was received**

Proposed by Councillor Mrs V Dalley  
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.



**C.4433 TO RECEIVE CORRESPONDENCE FROM MR TED WILLIAMS REGARDING ROYAL BRITISH LEGION REMEMBRANCE PARADES AND AGREE ANY ACTION**

**C.4433.2 RESOLVED: that correspondence from Mr Ted Williams regarding Royal British Legion Remembrance Parades was received**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4434 TO RECEIVE THE CHIEF EXECUTIVE'S BULLETIN ISSUED BY NATIONAL ASSOCIATION OF LOCAL COUNCILS AND AGREE ANY ACTION**

**C.4434.2 RESOLVED: that the Chief Executive's Bulletin issued by National Association of Local Councils was received**

Proposed by Councillor Marshall  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.4435 TO APPROVE REVISED SCHEDULES OF MEETINGS FOR THE MUNICIPAL YEARS 2018/2019 AND 2019/2020 (C.4408.2)**

**C.4435.2 RESOLVED: that the date of the Planning Meeting in January 2020 was changed from 7<sup>th</sup> to 14th**

Proposed by Councillor Wilkins  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4435.3 RESOLVED: that the revised schedules of meetings for the municipal years 2018/2019 and 2019/2020 were accepted**

Proposed by Councillor Wilkins  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

**C.4436 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.4436.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded**

Proposed by Councillor Godolphin  
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

One member of the public left the meeting at 7.19pm.

**C.4437**

**TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING IMPROVEMENTS TO GWARIDIR AN TANSES (BEACON RECREATION GROUND/PLAYING FIELD), APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk advised that the contractor was due to commence work and was awaiting this Council's response authorising the use of protective matting across the access to the playing field..

Discussion took place and options were considered.

**C.4437.2**

**RESOLVED: to proceed with the improvements to Gwaridir an Tanses, the cost of the matting to be met by this Council, using funds from the Green Space Revenue Small Works Budget, and that the Town Clerk was given delegated authority to choose the contractor for the matting**

Proposed by Councillor Champion  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved by a majority with one against.

**C.4438**

**TO RECEIVE CORRESPONDENCE FROM THE PUBLIC SPACE OFFICER AT CORNWALL COUNCIL, REGARDING THE SECTION 106 APPLICATION FOR THE PLAY AREA AT CAMBORNE RECREATION GROUND AND APPROVE ACTION**

The Town Clerk advised that the Public Space Officer had declined this Council's Section 106 Application. He had expressed concern that only a part of the equipment was being replaced and the nature of the proposed surfacing meant that the remaining equipment could not be replaced without creating extensive damage to the new surface. The Town Clerk had put the order on hold with the supplier.

**C.4438.2**

**RESOLVED: that an independent Play Inspector was contracted to inspect the play area at Camborne Recreation Ground and give a full report to this Council**

Proposed by Councillor Champion  
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.38pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

