

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 15th NOVEMBER 2018**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 15th November 2018 at 6.30 pm.

PRESENT	Councillor Champion	Chairman
	Councillor M Pearce	Vice Chairman
	Councillor J Barclay	
	Councillor J P Collins	
	Councillor T Dalley	
	Councillor Ms Z Fox	from point mentioned
	Councillor C Godolphin	
	Councillor R Goodman	from point mentioned
	Councillor D Wilkins	
	Councillor Mrs V Dalley	(Ex Officio)

In Attendance: Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; Councillor Graham Winter.

The Chairman explained the safety procedures to all those present.

Councillor Ms Fox entered the meeting at 6.31pm.

A.3975 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3975.2 RESOLVED: that the apologies from Councillor Goodman for late arrival or non-attendance of the meeting of the Amenities Committee held on the 15th November 2018 were received

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.3976 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Item 19 - Councillors T Dalley and Mrs V Dalley declared interest as they were on the Trevithick Day Committee.

Item 35 – Councillor Godolphin declared interest as he was the brother of Mr Malcolm Godolphin.

A.3977 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

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It was agreed to move agenda item 5 for consideration before agenda item 19.

A.3978 CHAIRMAN'S ANNOUNCEMENTS

Camborne Church Christmas lights switch on was scheduled for Friday 23rd November, from 5.30-6.00pm. All were invited.

A.3979 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON 20th SEPTEMBER 2018 AND THE CHAIRMAN TO SIGN THEM

A.3979.2 RESOLVED: **that the minutes of the meeting of the Amenities Committee held on 20th September 2018 were received, approved, and signed by the Chairman, with item A3968.2 amended from "wrote" to "write"**

Proposed by Councillor Champion
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

A.3980 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.3981 TO RECEIVE A REPORT ON EXPENDITURE BY CODE FOR THE AMENITIES REVENUE BUDGET 2018/2019 TO THE END OF SEPTEMBER AND APPROVE ANY ACTION

The Town Clerk advised that the Devolved Services Green Spaces budget codes 5330 & 5340 referred to the electricity and water supplies for the Public Conveniences at Camborne Recreation Ground. Members were asked whether they preferred the budgets to be shown separately, or as one separate cost.

Councillor Goodman entered the meeting at 6.35pm.

A.3981.2 RESOLVED: **that Devolved Green Spaces budget codes 5330 & 5340 were included in the Public Conveniences budget**

Proposed by Councillor Collins
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3981.3 RESOLVED: **that the report on expenditure by code for the Amenities Revenue budget**

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**2018/2019 to the end of September was
received**

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.3982 TO NOTE EXPENDITURE AUTHORISED BY THE CHAIRMAN AND VICE CHAIRMAN UNDER DELEGATED AUTHORITY (FINANCIAL REGULATION 4.1)

A.3982.2 RESOLVED: that expenditure authorised by the Chairman and Vice Chairman under delegated authority (Financial Regulation 4.1) was noted

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.3983 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING AMENITIES OPERATIONS, CONSIDER CHANGES TO THE SCHEDULED WORK PROGRAMME, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk reported that she was temporarily overseeing the Amenities Team and they had requested she continue until a new Amenities and Projects Officer was appointed. A temporary appointment would be made, using agency staff, until the Organisational Review recommendations were completed.

The closing date for floral display tenders had been extended, owing to full paperwork not having been available.

The Amenities team had scoped out Meneth Road Public Open Spaces to assess the immediate tidying up required in anticipation of ownership transferring to this Council. Branded signs had been ordered for Meneth Road Public Open Space which the Amenities team would install. The Town Clerk was meeting with members of the Pengegon Allotments Association on 19th November.

A planting and landscaping scheme had been drawn up for Treslothan Road Playing Field, Beacon Playing Field and Park Gerry, using the tree packs provided by the Woodland Trust. The Amenities Team had offered to take on planting of the flower beds and Camborne Recreation Ground and planting up the roadside trough on the town's boundary at Killivose.

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As the Centenary Fields-In-Trust event had been well under budget the Town Clerk suggested the purchase of a Centenary bench for Camborne Recreation Ground.

Discussion took place and the Town Clerk was thanked for her report.

A.3983.2 RESOLVED: that the tenders for floral displays were considered at the next Finance & General Purposes Committee meeting on 29th November

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

A.3983.3 RESOLVED: that when ownership of Meneth Road Public Open Space had transferred the Amenities team cleared and tidied the identified areas and the copse

Proposed by Councillor Ms Fox
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.3983.4 RESOLVED: that the concrete slab in Meneth Road Public Open Space was not treated as priority for clearance by the Amenities team

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.3983.5 RESOLVED: that the overgrown stile in Meneth Road Public Open Space was cleared by the Amenities team when ownership had transferred to this Council

Proposed by Councillor Collins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

A.3983.6 RESOLVED: that the Town Clerk obtained quotes for a replacement noticeboard at Pengegon Allotments

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Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

- A.3983.7 RESOLVED:** **that the Amenities team was authorised to undertake the tree planting schedule and landscaping at Treslothan Road Playing Field, Beacon Playing Field and Park Gerry with associated expenditure approved**

Proposed by Councillor Godolphin
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

- A.3983.8 RESOLVED:** **that the Amenities team was authorised to undertake the planting of the flower beds at Camborne Recreation Ground, effective from January 2019 and that the Chairman was given delegated authority to purchase bulbs and plants**

Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- A.3983.9 RESOLVED:** **that the purchase of a Centenary bench for Camborne Recreation Ground was approved and that a WW1 design incorporating horse, soldiers and poppies was chosen**

Proposed by Councillor Ms Pearce
Seconded by Councillor Godolphin

On a vote being taken the matter was approved by a majority.

- A.3983.10 RESOLVED:** **that the Amenities team was authorised to plant up the trough beside the main road at Killivose to create an attractive floral display on the south approach to the town**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

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A.3983.11 RESOLVED: **that the Amenities team was thanked for its dedication, input and hard work**

Proposed by Councillor Champion
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.3983.12 RESOLVED: **that the Town Clerk’s verbal report regarding Amenities operations was received**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.3984 TO RECEIVE A TREE INSPECTION REPORT FOR THE GREEN SPACE SITES BY COMBINED TREE SERVICES LTD, APPROVE ANY ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

A.3984.2 RESOLVED: **that the Town Clerk was given delegated authority and a budget of £5000 to obtain quotations for the work that needed to be done and to arrange for it to be carried out, funds to come from Trees Budget 5370**

Proposed by Councillor Collins
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3984.3 RESOLVED: **that the Town Clerk was given delegated authority to commission a tree report for Meneth Road Public Open space when it transferred to this Council’s ownership**

Proposed by Councillor Barclay
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.3984.4 RESOLVED: **that Skylite Ltd was asked to consider in its Organisational Review, the implications of the Amenities team being trained as arbiculturalists**

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

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On a vote being taken the matter was approved unanimously.

- A.3984.5 RESOLVED: that the Tree Inspection Report for the green space sites by Combined Tree Services was received**

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

- A.3985 TO RECEIVE FULL COUNCIL RESOLUTION C.3733.6**

- A.3985.2 RESOLVED: that Full Council Resolution C.3733.6 was received**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

- A.3986 TO CONSIDER REPLACEMENT OF THE GOAL POSTS AT PARK GERRY AND AGREE ANY ACTION AND AUTHORISE ASSOCIATED EXPENDITURE (C.3733.6)**

The football goal posts at Park Gerry had been removed as they failed Health and Safety requirements. It had been resolved (C.3733.6) to replace them with combi posts, which could be used by football and rugby players.

Discussion took place and it was agreed to wait until a public consultation on Park Gerry had been held, before installing any new items of equipment.

- A.3986.2 RESOLVED: that no decisions were made on the installation of new equipment at Park Gerry until a public consultation had been held**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved by a majority (14 in favour, one against).

- A.3987 TO RECEIVE CORRESPONDENCE REGARDING LITTER AND FLY TIPPING AT "BEACON FIELDS" AND A QUOTATION FROM BIFFA FOR THE PROVISION OF ADDITIONAL LITTER BINS AND ASSOCIATED REFUSE REMOVAL, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

A member of the public had expressed concern that Meneth Road Public Open Space ("Beacon Fields") had become unsightly with litter and fly

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tipping allowed to accumulate. The Town Clerk referred members to resolution C.3733.6, that this Council had agreed the provision of more litter bins in the Parish. Funds were available for their purchase in the Bins & Seats budget but the additional emptying costs would need to be factored into the Litter Collection budget in the next financial year.

Discussion took place and a quotation from Biffa Waste Ltd for the supply, installation and emptying of three bins was considered.

- A.3987.2 RESOLVED:** **to purchase three litter bins from Biffa Waste Ltd for Meneth Road Public Open Space, to be emptied twice a week and reviewed in new financial year; the Amenities team to install**

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved by a majority (14 in favour, one abstention).

- A.3988 TO RECEIVE THE CORNWALL DOG EXCLUSION ORDER 2017 AND ASSOCIATED CORRESPONDENCE, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

- A.3988.2 RESOLVED:** **that the Cornwall Dog Exclusion Order 2017 and associated correspondence was received and noted**

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

- A.3989 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK REGARDING THE 2018 CHRISTMAS LANTERN PARADE, APPROVE ANY ACTION AND EXPENDITURE ACCORDINGLY**

The Town Clerk reported that arrangements were in place, with a slightly different finish to the Parade, to allow better participation by the schools. Mr Watters was unable to take on Father Christmas duties this year but a replacement was being found.

- A.3989.2 RESOLVED:** **that a letter of thanks was sent to Mr Watters for his participation in past Lantern Parade events**

Proposed by Councillor Goodman
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

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Proposed by Councillor Godolphin
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

Councillors T Dalley, Mrs V Dalley and Wilkins entered the meeting at 7.50pm.

A.3993 TO CONSIDER A REQUEST FROM COUNCILLOR CHAMPION TO CONSIDER THE CREATION OF NEW WILDFLOWER AND INDIGENOUS SPECIES AREAS ON OUR REMAINING WILDFLOWER GRASS VERGES AND AGREE ANY ACTION

Discussion took place and members welcomed the request. Three areas were identified for consideration: Killivose, Roseworthy Hill and Troon (Bolenowe). It was proposed that the Amenities team were asked to scope the areas and offer suggestions on their management.

A.3993.2 RESOLVED: **that a request from Councillor Champion to consider the creation of new wildflower and indigenous species areas on our remaining wildflower grass verges was considered and that in the first instance these areas were scoped by the Amenities team**

Proposed by Councillor Champion
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3994 TO RECEIVE CORRESPONDENCE FROM MR ADRIAN DRAKE, CORMAC SOLUTIONS LTD REGARDING SUPPLY OF SALT BINS AND AGREE ANY ACTION

A.3994.2 RESOLVED: **that correspondence from Mr Adrian Drake, Cormac Solutions Ltd regarding supply of salt bins was received and noted**

Proposed by Councillor Collins
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3995 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE DRAFT AMENITIES REVENUE BUDGET 2019/2010 AND THREE-YEAR FINANCIAL PLAN, APPROVE RECOMMENDATIONS FOR THE FINANCE & GENERAL PURPOSES COMMITTEE AND AGREE ANY ACTION ARISING ACCORDINGLY

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The Town Clerk advised that the draft Amenities Revenue budget was recommended by the Strategic Budget Working Party. The Devolved Services Green Spaces budget had been increased by 10% to allow for additional delivery of services. The Organisational Review was not included.

Additional bin collections had not been factored in and the Town Clerk suggested that the Green Spaces and Litter Picking budget may need revising, as an additional requirement for litter bins had been identified at our Green Spaces.

Discussion took place concerning the cost of providing and emptying additional bins at this Council's Green Spaces.

A.3995.2 RESOLVED: that the Litter Collection and Picking Budget was increased by £12,000 to enable new bins to be provided for the Green Spaces as required

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.3995.3 RESOLVED: that the Town Clerk's report regarding the draft Amenities Revenue budget 2019/2020 was received

Proposed by Councillor Champion
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

A.3995.4 RESOLVED: to recommend the draft Amenities Revenue budget 2019/2020, with amendments, to the Finance & General Purposes Committee

Proposed by Councillor Champion
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

A.3996 THAT THE COUNCIL RESOLVES UNDER 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

A.3996.2 RESOLVED: that under 1960 Public Bodies (Admission to Meetings) Act that the Press and Public were excluded

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Proposed by Councillor Champion
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.3997 TO RECEIVE A REPORT REGARDING IMPROVEMENTS TO CAMBORNE RECREATION GROUND AND ASSOCIATED QUOTATIONS FOR WORKS, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY (A.3973.2, c.4360.2)

It was previously agreed to replace the play equipment at Camborne Recreation Ground, using S106 funding. Other items in the play area would require attention eventually but they had not failed safety inspection and could be revisited in the next financial year.

A.3997.2 RESOLVED: to replace the play equipment at Camborne Recreation Ground, apply for S106 funding and proceed with additional improvements in the next financial year

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.3998 TO RECEIVE A QUOTATION FOR A REPLACEMENT CONTROL PANEL FOR THE ROLLER DOORS AT THE AMENITIES WORKSHOP, AGREE ACTION AND AUTHORISE EXPENDITURE

A.3998.2 RESOLVED: that supply and installation of a replacement control panel for the roller doors at the Amenities workshop by South West Garage Doors was approved, to be funded from the Amenities maintenance budget

Proposed by Councillor Ms Fox
Seconded by Councillor Pearce

On a vote being taken the matter was approved unanimously.

A.3999 TO RECEIVE A QUOTATION FOR REPLACEMENT LIGHTING IN THE CLOCK TOWER, AGREE ACTION AND AUTHORISE EXPENDITURE

A.3999.2 RESOLVED: that supply and installation of replacement lighting in the clock tower by R G Kellow Ltd was approved, to be funded from the Small Works budget

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Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.4000 TO RE-ADMIT THE PRESS AND PUBLIC

A.4000.2 RESOLVED: that the Press and Public were re-admitted

Proposed by Councillor Champion
Seconded by Councillor Wilkins

On a vote being taken the matter was approved unanimously.

A.4001 TO RECEIVE A REPORT FROM OUR PARKS REGARDING THE ACTIVITY PROGRAMME AT PARK GERRY, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

The Town Clerk advised that she was due to meet with representatives from Our Parks and provide feedback on the activity programme. Attendance at the Park Gerry fitness sessions had fallen, due in part to the weather and time of year and some of the activities not being suitable for the age group they were intended to help.

A.4001.2 RESOLVED: that the report from Our Parks regarding the activity programme at Park Gerry was received and that a request to promote the scheme in the New Year was sent to Our Parks

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.4002 TO RECEIVE CORRESPONDENCE REGARDING CAMBORNE RECREATION GROUND AND MAKE RECOMMENDATIONS TO FULL COUNCIL ACCORDINGLY

A resident of Camborne Parish had written to congratulate this Council on the improvements it had carried out at Camborne Recreation Ground since taking ownership and suggested that this Council took measures to obtain the future freehold of the rugby ground. A short discussion took place.

A.4002.2 RESOLVED: to recommend to Full Council that this Council sought, in any future devolution negotiations with Cornwall Council, to obtain the freehold of Camborne RFC pitch at Camborne Recreation Ground

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Proposed by Councillor Ms Fox
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

A.4003 TO RECEIVE CORRESPONDENCE FROM MR DON HOLMES CONCERNING (i) LOCATION OF THE NOTICEBOARD IN THE TOWN SQUARE; (ii) OVERHANGING BRAMBLES ON PAVEMENTS AT ROSEVEAN CLOSE, AND AGREE ANY ACTION

The Town Clerk reported that Cornwall Councillor Paul White had contacted Mr Holmes regarding the overhanging brambles and was taking up the matter with Cornwall Council. Councillor Collins offered to liaise with Councillor White

Discussion took place regarding alternative placement of the noticeboard but there were difficulties involving land ownership and the time and cost involved in re-siting.

A.4003.2 RESOLVED: that correspondence from Mr Don Holmes concerning (i) location of the noticeboard in the town square and (ii) overhanging brambles on pavements at Rosevean Close was received and that no further action was taken

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved by a majority (14 in favour, one against).

Councillor Godolphin requested that the minutes recorded he had voted against the motion.

A.4003.3 RESOLVED: that this Council write to Mr Don Holmes in response to the matters he had raised

Proposed by Councillor Godolphin
Seconded by Councillor Goodman

On a vote being taken the matter was approved unanimously.

A.4003.4 RESOLVED: that Councillor Collins liaised with Councillor Paul White regarding the overgrown brambles in Rosevean Close

Proposed by Councillor Barclay
Seconded by Councillor Godolphin

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On a vote being taken the matter was approved unanimously by those entitled to vote.

Councillor Godolphin left the meeting at 8.20pm.

A.4004 TO RECEIVE CORRESPONDENCE FROM MR MALCOLM GODOLPHIN CONCERNING FLORAL DISPLAYS AT THE CHURCH AND AGREE ANY ACTION

Mr Godolphin had requested whether this Council's flower displays could be given to individuals when they were no longer required.

A short discussion took place and it was noted that ownership lies with the contractor who has done the work on this Council's behalf.

A.4004.2 RESOLVED: that correspondence from Mr Malcolm Godolphin concerning floral displays at the Church was received and that Mr Godolphin was asked to contact the contractors direct

Proposed by Councillor Mrs V Dalley
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

Councillor Godolphin returned to the meeting at 8.25pm.

A.4005 TO RECEIVE CORRESPONDENCE FROM MRS ANNE SPEARMAN OF TVA WITH TEAM TROON REGARDING CLEARANCE OF THE LEAT IN PENDARVES STREET, TROON

TVA and Team Troon had organised a community team to clear the leat. Discussion took place and it was suggested that as the leat was a historical watercourse it may be eligible for grant funding and that TVA liaised with Councillor Atherfold and Cornwall Council's Community Link Officer to explore ways to upkeep the leat.

A.4005.2 RESOLVED: that correspondence from Mrs Anne Spearman of TVA with Team Troon regarding clearance of the leat in Pendarves Street, Troon was noted

Proposed by Councillor Ms Z Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

A.4006 TO RECEIVE A SUMMARY REPORT FROM FIELDS IN TRUST "REVALUING PARKS AND GREEN SPACES" AND AGREE ANY ACTION

