

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 13th SEPTEMBER 2018**

MINUTES of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne Cornwall TR14 8HA on Thursday 13th September 2018 at 6.30 pm.

PRESENT Councillor V Dalley Chairman
Councillor D Atherfold
Councillor J Barclay
Councillor M Champion
Councillor J P Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor C Godolphin
Councillor R Goodman
Councillor J Herd
Councillor V Kelynack
Councillor L Lemon
Councillor R Marshall
Councillor J Morgan
Councillor M Pearce
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; Mr Matt Thompson, Mr Paul Collier and two colleagues representing Network Rail; Ms Louise Cantrill and two colleagues representing Skylite Associates; Mr Martin Cornish and Ms Tiffany Pope representing Friends of Beacon Park and one member of the public.

The Chairman explained the safety procedures to all present.

C.4307 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.4307.2 RESOLVED: that the apologies from Councillor Wilkins for non-attendance at the meeting of the Full Council held on 13th September 2018 were received

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4308 CHAIRMAN'S ANNOUNCEMENTS

Events attended by the Deputy Mayor representing the Council were as follows:

15 th July	Falmouth Sea Sunday
28 th July	Roscroggan Commemoration Service
11 th August	VJ Commemoration at the War Memorial
18 th August	Turn Up, Tone Up at Park Gerry

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8th September Redruth Pasty Festival

Events attended by the Town Clerk representing the Council were as follows:

21 st July 2018	Troon CC v Beacon CC
18 th August 2018	Turn Up, Tone Up at Park Gerry
8 th September 2018	Camborne RFC v Maidenhead RFC

C.4309 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no disclosable interests.

C.4310 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests.

C.4311 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A member of the public expressed concern at the length of time spent waiting when the barriers were down at Camborne level crossing and suggested that as the barriers were determined by when a train passed through the signal points, repositioning the signals could reduce the waiting time.

C.4312 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 10TH JULY 2018 AND THE CHAIRMAN TO SIGN THEM

C.4312.2 RESOLVED: **that the minutes of the meeting of the Full Council held on the 10th July 2018 were received, approved and signed by the Chairman**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4313 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Planning & Development Committee 17th July 2018

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C.4313.2 RESOLVED: **that the minutes of the meeting of the Planning & Development Committee held on the 17th July 2018 were received**

Proposed by Councillor Godolphin
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

ii) Planning & Development Committee 14th August 2018

C.4313.3 RESOLVED: **that the minutes of the meeting of the Planning & Development Committee held on the 14th August 2018 were received**

Proposed by Councillor Godolphin
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

iii) Amenities Committee 19th July 2018

C.4313.4 RESOLVED: **that the minutes of the meeting of the Amenities committee held on the 19th July 2018 were received**

Proposed by Councillor Champion
Seconded by Councillor Barclay

On a vote being taken matter was approved unanimously.

iv) Staffing Committee 26th July 2018

C.4313.5 RESOLVED: **that the minutes of the meeting of the Staffing Committee held on the 26th July 2018 were received**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4314 TO NOTE THE MINUTES OF

i) West Cornwall CCTV Management Group Meeting 24th April 2018

C.4314.2 RESOLVED: **that the minutes of the meeting of the West Cornwall CCTV Management Group meeting held on the 24th April 2018 were noted**

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Proposed by Councillor Ms Fox
Seconded by Councillor T. Dalley

On a vote being taken the matter was approved unanimously.

ii) BID Camborne 44th Board Meeting 15th May 2018

C.4314.3 RESOLVED: that the minutes of the BID Camborne 44th Board Meeting held on 15th May 2018 were noted

Proposed by Councillor Champion
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

iii) Camborne Regeneration Forum Meeting 2nd July 2018

C.4314.4 RESOLVED: that the minutes of the Camborne Regeneration Forum Meeting held on 2nd July 2018 were noted

Proposed by Councillor Champion
Seconded by Councillor Morgan

On a vote being taken the matter was approved unanimously.

iv) Camborne Regeneration Forum Meeting 3rd September 2018

C.4314.5 RESOLVED: that the minutes of Camborne Regeneration Forum Meeting held on 3rd September 2018 were noted

Proposed by Councillor Collins
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

v) Camborne Produce Market Meeting 9th July 2018

C.4314.6 RESOLVED: that the minutes of Camborne Produce Market Meeting held on 9th July 2018 were noted

Proposed by Councillor Collins
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

vi) NHS North Kerrier Reference Group Meeting 13th July 2018

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- C.4314.7 RESOLVED:** **that the minutes of NHS North Kerrier Reference Group Meeting held on 13th July 2018 were noted**

Proposed by Councillor Ms Pearce
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4315 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk advised that Skylite Associates had commenced their Organisational Review (C4289.2) and representatives from their organisation were present at this meeting.

The Town Clerk had requested amendments to the minutes of the Camborne Regeneration meeting held on 3rd September;
Amendments to page 3 should read: "...the Council had approved five hardback copies to be produced for historical purpose and would consider producing paperbacks" and "the park section of Camborne Recreation Ground had been protected in perpetuity and the rugby pitch was protected for 99 years; the length of the lease."

C.4316 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no questions.

C.4317 TO RECEIVE A VERBAL REPORT FROM MR MATTHEW THOMPSON, NETWORK RAIL COMMUNICATIONS MANAGER, REGARDING IMPORTANT WORK IN THE AREA, PARTICULARLY AT DOLCOATH LEVEL CROSSING

Mr Matthew Thompson and his colleague Mr Paul Collier reported on the work that was being undertaken to increase the signal capacity on the rail line between Plymouth and Penzance. This included an upgrade of the Dolcoath level crossing to a full barrier, in line with current regulations, which necessitated closure of the road at Dolcoath from 5th October to 15th October, to complete this phase of the work.

Discussion took place, with members expressing concern at the length of time road traffic was kept waiting at the station barriers during the arrival of eastbound trains. Mr Thompson explained that the close proximity of the crossing to the station was a safety issue and this required the barriers to be lowered for a longer period of time.

There was also concern at the increased activity on the roads near the station in the mornings with school traffic and two trains due within a short time. It was agreed that this was a separate issue which Cornwall Highways needed to address.

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The Chairman thanked Mr Thompson for his presentation.

- C.4317.2 RESOLVED:** **that the verbal report from Mr Matthew Thompson was received and no further action was required**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

Four members of the public left the meeting at 6.55pm.

- C.4318 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE PASSMORE EDWARDS BUILDING AND LIBRARY SERVICE, AGREE ANY ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY (TO FOLLOW**

The Town Clerk's report updated members on the refurbishment of the building and the transfer of the Library service on 10th September 2018. The Deed of Variation had been signed and sent to Cornwall Council's legal department. Cornwall Council had agreed to meet the full cost of the Library shelving.

Councillor Mrs Dalley was attending a meeting of the Library Service at County Hall on 27th September, in her capacity as Chairman of the Devolution Working Group.

The public had been favourable in their comments on the refurbished Passmore Edwards building, although some concern had been expressed with the acoustics in the Council Chamber.

- C.4318.2 RESOLVED:** **that the Town Clerk was given delegated authority to investigate the cost of a public address system for the Council Chamber**

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

- C.4318.3 RESOLVED:** **that the Town Clerk's report was noted and that the Clerk and her staff and all Councillors, past and present, involved in the devolution were congratulated on their work**

Proposed by Councillor T Dalley
Seconded by Councillor Champion

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On a vote being taken the matter was approved unanimously.

- C.4318.4 RESOLVED: that the purchase of a new PC for the Library and Council Support staff was approved and the associated expenditure authorised**

Proposed by Councillor Champion
Seconded by Councillor T. Dalley

On a vote being taken the matter was approved unanimously.

- C.4319 TO APPOINT A COUNCILLOR TO EXECUTE AND SIGN THE DEED OF VARIATION (IF APPROPRIATE)**

The Deed of Variation had already been signed

- C.4320 TO RECEIVE A REPORT FROM THE TOWN CLERK REGARDING THE GRAND OPENING OF THE COUNCIL OFFICES AND REFURBISHED LIBRARY, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY.**

The Town Clerk explained the itinerary to members. Local school children that were taking part were being presented with flags to wave and the Town Clerk requested this Council's permission for the children to keep these, as a souvenir. A short discussion took place and the Clerk was thanked for her work in the organisation and completion of the project.

One member of the public left the meeting at 7.11pm.

- C.4320.2 RESOLVED: that the Town Clerk's report regarding the grand opening was received and approved**

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

- C.4320.3 RESOLVED: that the grand opening and associated expenditure was approved.**

Proposed by Councillor Kelynack
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

- C.4320.4 RESOLVED: that the children of St Meridoc's Infants School taking part in the grand opening were permitted to**

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**keep their flags as a souvenir of their
participation**

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.4321 TO RECEIVE A VERBAL REPORT FROM THE TOWN CLERK ON THE
DEVOLUTION OF GREEN SPACES AND APPROVE ANY ACTION**

The Town Clerk reported that the Turn Up Tone Up sessions at Park Gerry continued on a weekly basis. The Amenities and Projects Officer had met with the trainer to address the appropriate level of training for participants.

Veor RFC were using Redruth Albany's ground for their matches hoped that from January 2019 they would be using Blaythorne Sports Club on an agreed long lease.

Arrangements were ongoing with the lease for Beacon Cricket Club.

Refurbishment of the toilet block at Camborne Recreation Ground was commencing in October 2018. Work was progressing on the dedication of Camborne Recreation Ground as a Centenary Field and an event was being planned to mark the dedication on 27th October 2018. Camborne RFC was supportive and liaison with the Club was continuing regarding the event.

A management agreement was being drawn up with the Pengegon Allotments Association. The site needed a new noticeboard which the Town Clerk suggested could be considered by this Council, or a grant applied for.

Meneth Road green space transfer documents were currently with Cornwall Council's legal department for finalising.

A meeting had been arranged with Cornwall Council Officers to take place on 25th October 2018 regarding the next phases of green space devolution; there had been no response received regarding any additional devolution planned by that authority.

The Town Clerk was thanked for her report.

**C.4321.2 RESOLVED: that Camborne Town Council took
ownership of Pengegon Allotments for
the statutory use only as allotments**

Proposed by Councillor Ms Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

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C.4322 TO CONSIDER QUOTATIONS FOR SIGNS AT MENETH ROAD PUBLIC OPEN SPACES AND PENGEGON ALLOTMENTS (GWEL MENYDGH), AGREE ANY ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The signs carried this Council's artwork and new branding and mirrored the style of sign for the green spaces.

C.4322.2 RESOLVED: that signs for Meneth Road green space and Pengegon Allotments were purchased, to be funded from the Green Spaces earmarked reserves.

Proposed by Councillor T Dalley
Seconded by Councillor Champion

On a vote being taken the matter was carried unanimously.

C.4323 TO RECEIVE AND NOTE CORRESPONDENCE FROM COASTLINE HOUSING REGARDING ACCESS AT PARK GERRY (PARK ROAD PLAYING FIELD)

Coastline Housing had considered this Council's request for a proper access to be provided from the adjoining housing estate into the playing field but had made the decision to apply to Cornwall Planning to close the access as it was not something they wished to pursue.

Discussion took place and members noted that the access was originally created by the developer. Concern was expressed that as a result of Coastline Housing's proposal, children would be denied access to the adjoining green space and would be able to use Park Gerry only by making a detour along the main road, which was potentially dangerous.

C4323.2 RESOLVED: that this Council wrote to Coastline Housing expressing disappointment it was not providing amenities for its tenants

Proposed by Councillor Ms Fox
Seconded by Councillor T Dalley

On a vote being taken the matter was approved by a majority, with one abstention.

C.4324 TO RECEIVE CORRESPONDENCE REGARDING THE USE OF COMMUNITY ARTS GALLERY SPACE AT THE PASSMORE EDWARDS BUILDING AND APPROVE FURTHER ACTION

C.4324.2 RESOLVED: that the request to use the Community Arts Gallery space was received and approved

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Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4325 TO RECEIVE AND NOTE CORRESPONDENCE FROM THE DUCHY OF CORNWALL OFFICE REGARDING PROTOCOL FOR FLYING THE DUKE OF CORNWALL'S FLAG AND AGREE ANY APPROPRIATE ACTION

This Council had resolved (C4302) to fly the Duke of Cornwall's flag at the Passmore Edwards building but the Duchy of Cornwall Office had advised that the flag could be flown only from Duchy Estate buildings, when the Duke was present.

Discussion took place regarding alternative arrangements.

- C.4325.2 RESOLVED:** **that the Camborne Town Council flag was flown on all days of the year, with the exception that (i) the Union Flag was flown for the week up to and including Remembrance Sunday; (ii) the flag of St Piran was flown for the week during St Piran's Day; (iii) the Merchant Navy Flag (Red Ensign) was flown on 3rd September (Merchant Navy Day) and (iv) the Fair Trade Flag was flown during Fair Trade Week.**

Proposed by Councillor Barclay
Seconded by Councillor Fox

On a vote being taken the matter was carried by a majority, with 2 votes against.

C.4326 TO RECEIVE CORRESPONDENCE FROM COUNCILLOR ATHERFOLD REGARDING POLICING OF THE REMEMBRANCE DAY PARADE IN CAMBORNE AND AGREE ANY APPROPRIATE ACTION

The route of the Remembrance Day Parade this year would be shorter, this having been agreed by the British Legion and the Police.

Discussion took place, with Councillor Atherfold expressing concern that the reason for shortening the route was owing to lack of police available.

- C.4326.2 RESOLVED:** **that we wrote to the Police and asked whether they would confirm that the lack of police manpower was the sole reason for the Remembrance Day Parade route being shortened for 2018**

Proposed by Councillor Atherfold

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Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

C.4327 TO APPROVE A SICKNESS ABSENCE POLICY FOR CAMBORNE TOWN COUNCIL

C.4327.2 RESOLVED: that a Sickness Absence Policy for Camborne Town Council was approved

Proposed by Councillor Champion
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4328 TO APPROVE A TIMETABLE FOR THE BUDGET PROCESS FOR THE SETTING OF THE REVENUE BUDGET FOR THE FINANCIAL YEAR 2019/2020

C.4328.2 RESOLVED: that a timetable for the budget process for the setting of the revenue budget for the Financial Year 2019/2020 was approved

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.4329 TO RECEIVE CORRESPONDENCE FROM SOCIETY OF LOCAL COUNCIL CLERKS AND NOTE THE IMPLICATIONS FOR SETTING THE PRECEPT

It was noted that the draft local government finance settlement indicated that the government would continue to defer the setting of referendum principles for our tier of Local Government.

C.4329.2 RESOLVED: that correspondence from Society of Local Council Clerks was received and that the implications for setting the Precept were noted

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Marshall

On a vote being taken the matter was approved unanimously.

C.4330 TO RECEIVE CORRESPONDENCE FROM INSPECTOR MARK ECCLES REGARDING PUBLIC REALM CCTV (C4291.2

No correspondence was received and this item was deferred until October Full Council meeting.

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C.4331 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL ELECTORAL SERVICES REGARDING CAMBORNE TOWN COUNCIL'S RESPONSE TO THE LOCAL GOVERNMENT BOUNDARY REVIEW AND AGREE ANY FURTHER ACTION.

Councillor Herd had written individually to the Electoral Commission, referencing the Town Clerk's response, and proposing the incorporation of Tehidy and Tolvaddon within the Camborne boundary.

C4331.2 RESOLVED: that correspondence from Cornwall Council Electoral Services regarding Camborne Council's response to the Boundary Review was noted

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4332 TO RECEIVE THE TOWANS PARTNERSHIP SUB-COMMITTEE REPORT FOR 2018 AND AGREE ANY APPROPRIATE ACTION

C.4332.2 RESOLVED: that the Towans Partnership Sub-Committee report for 2018 was received

Proposed by Councillor Ms Fox
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

C.4333 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was agreed that members of the Friends of Beacon Park were permitted to remain for Agenda item 29.

Three members of the public and Councillor Ms Fox left the meeting at 7.59pm

Councillor Lemon left the meeting and Councillor Ms Fox returned to the meeting at 8.00pm

Councillor Lemon returned to the meeting at 8.01pm

C.4333.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed, with the exception of the

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**Friends of Beacon Park who were
permitted to remain for item C.4334**

Proposed by Councillor Godolphin
Seconded by Councillor Winter

On a vote being taken the matter was approved by a majority, with two votes against.

C.4334 TO RECEIVE RECOMMENDATIONS FROM THE FRIENDS OF BEACON PARK FOR IMPROVEMENTS AT BEACON RECREATION GROUND

Mr Martin Cornish and Ms Tiffany Pope (Friends of Beacon Park) gave a presentation on the play equipment requirements to enhance the Beacon Park area, which had been designed after meeting and consultation with play equipment manufacturers and the Amenities & Projects Officer. The expected completion date for the work was Christmas 2018.

Some discussion took place on the cost of maintenance for the different options.

C.4334.2 RESOLVED: that the recommendations from the Friends of Beacon Park for improvements at the Beacon Recreation Ground were received

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

Mr Martin Cornish & Ms Tiffany Pope left the meeting at 8.10pm

C.4335 TO RECEIVE QUOTATIONS FOR THE SUPPLY AND INSTALLATION OF PLAY EQUIPMENT AT BEACON RECREATION GROUND WITH ASSOCIATED IMPROVEMENTS, APPROVE THE APPOINTMENT OF A CONTRACTOR AND AUTHORISE EXPENDITURE ACCORDINGLY

Discussion took place, in which consideration was given to cost and easy maintenance of the equipment. It was agreed that Wicksteed (Option 1) was chosen for the supply and installation of play equipment at Beacon Recreation Ground, with some adjustments, which had been requested by the Friends of Beacon Park

C.4335.2 RESOLVED: that Wicksteed Leisure Ltd was chosen to supply and install the play equipment at Beacon Recreation Ground, quoted in Option 1, plus adjustments requested by the Friends of Beacon Park

Proposed by Councillor Barclay

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Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

Councillor Kelynack left the meeting at 8.12pm

C.4336 TO RECEIVE THE CCTV MANAGEMENT REPORT FOR CAMBORNE 1ST APRIL 2018 – 30TH JUNE 2018 AND AGREE ANY ACTION

Discussion took place, with members expressing concern regarding the cost of the service and that this Council was unable to access information from the CCTV.

Councillor Kelynack returned at 8.15pm

Members agreed to take no further action until a reply had been received from Inspector Eccles.

C4336.2 RESOLVED: that the CCTV Management Report for Camborne 1st April 2018 – 30th June 2018 was received and that the matter was put on the agenda for discussion at the Full Council meeting in October

Proposed by Councillor Herd
Seconded by Councillor Atherfold

On a vote being taken the matter was approved by a majority, with one abstention.

C.4337 TO RECEIVE A QUOTATION FOR THE SUPPLY AND INSTALLATION OF AN ADDITIONAL PURCHASE LEDGER MODULE FOR THE COUNCIL'S ACCOUNTING SOFTWARE SYSTEM AND AGREE FURTHER ACTION

A quotation had been provided by RBS Business Solutions who was this Council's new supplier

C.4337.2 RESOLVED: that a quotation by RBS Business Solutions for the supply and installation of an additional Purchase Ledger Module for the Council's accounting software system was approved and expenditure authorised accordingly.

Proposed by Councillor Godolphin
Seconded by Councillor Herd

On a vote being taken the matter was approved unanimously.

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There being no further business the Chairman closed the meeting at 8.19 pm.

SIGNED BY THE CHAIRMAN.....

DATE

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